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CCOF GLOBALG.A.P. Certification Contract

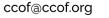
- CCOF GLOBALG.A.P. Certification is only available to certified organic producers or those operations in a documented transition to organic. If you are a mixed operation, CCOF can also certify your non-organic ground under GLOBALG.A.P.
- If you are certified organic by another certifier, please provide a current organic certificate along with your application.
- Please keep a copy of all documents submitted to CCOF for your records.
- You are responsible for understanding the requirements of the program. Please familiarize yourself with the CCOF GLOBALG.A.P. Certification Program Manual, www.ccof.org/food-safety-services, and the GLOBALG.A.P. General Regulations and standards available at www.globalgap.org.

Complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the following to apply for the complete and send the com	or this	s program:
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- CCOF GLOBALG.A.P. Certification Contract (this 6-page form)
- \$250 nonrefundable Application/Annual fee due with application.

		your annual food safety fees that in eview). Annual fees need to be paid		
	•	e assessed GLOBALG.A.P. fees in	•	•
	·	. and CCOF fees does not guarante	•	
	•	s on page 5 🔲 I have included an		
	☐ Bill me (for existing CCOF of		. ,	
•	To assess your flat rate audit/inspe \$250,000/year:	ction fees, CCOF requests you to a	ttest if your gross farm sales are ξ	greater than or less than
	☐ Operation gross is < \$250,000 in	n farms sales per year		
	☐ Operation gross is > \$250,000 in	n farms sales per year		
•	Provide Organic Certificate (if you a within 1 year of applying for food sa		ement of intention to transition to	organic (even partially)
	Certificate attached.			
Em	nail to: inbox@ccof.org Or Mail to:	CCOF, 877 Cedar Street, Suite 24	8, Santa Cruz, CA 95060	
O	peration Information			
Re	gistered Lega Business Name:			_
Fe	deral Tax ID#:			
the	ch legal entity is required to have its operation certified with CCOF, pleas			siness entity included in
	rtification Options (check one):			
OP	TION 1			
	Individual. A single producer or		·	
		single organization who owns sever es. Individual areas have separate r		
	units, who wishes to implement	A single producer or single organiza a central Quality Management Syst COF. See GLOBALG.A.P. General	em (QMS) to act as an internal co	
OP	PTION 2		<u> </u>	
	implement a Quality Manageme inspections by CCOF. See GLC	with QMS. A group of individually ont System (QMS) to act as an intermal BALG.A.P. General Regulations I a	nal control system and reduce pro	
	ysical Location of Your Operation. <i>W</i>	here production occurs:		
Ad	dress:		City:	
Со	unty/Municipality:			
Sta	ate/Province	Zip/Postal Code:	Country:	
Ма	illing Address if different:			
Ad	dress:		City:	
Sta	ate/Province:	Zip/Postal Code:	Country:	
\ <i>P</i> B01	1, V2, R3, 09/30/2025			Page 1 of 6













4) B	illing Address if different:						
A	ddress:		City:				
S	tate/Province:	Zip/Postal Code:	Country:				
в. G	SLOBALG.A.P. Certific	cation Program					
		owing certification programs you wish to be	enrolled in.				
► IN	MPORTANT: Check with yo	our buyer to see which level of certification	n they will accept.				
► If	you are seeking to enroll dif	ferent products in different certification progra	ams, please contact CCOF directly.				
	Integrated Farm Assuranc	• •					
		e (IFA) v6 Smart – NOT GFSI Benchmarked					
_	☐ Hops- IFA v6 Smart	47. 1.					
L	Integrated Farm Assuranc						
	· ·	terial (PPM) – Non-GFSI Benchmarked	is nelly accredited to offer this acces.				
_		C) Non-GFSI Benchmarked (CCOF is provis ty Standard (HPSS) – GFSI Benchmarked	ionally accredited to other this scope)				
		nce (PHA) – GFSI Benchmarked					
	•	need certification? Month/Day/Year:					
•	o you sell to Costco?						
· _	□ No □ Yes						
С	COF is not yet approved by	Costco for field packed commodities only. He scertified by a Costco approved certifier, then	owever, if your products are further processed by a n you may use CCOF.				
c. c	Surrent Certification o	r GLOBALG.A.P. Registration					
► A aı	n operation may not have m	ore than one GLOBALG.A.P. certifier at one ransfer to CCOF, please be sure to inform CC	time. If you are already GLOBALG.A.P. certified by COF so that we can ensure that the certification transfer				
l) İs	your operation currently foo	d safety certified?					
] No ☐ Yes						
a)) If yes, provide name of co	ertifier and certification standard: Certifier:					
	Certification Standard:	☐ PrimusGFS ☐ NSF Ag ☐ GLOBALG	G.A.P. ☐ Other (Provide):				
		have a GLOBALG.A.P. Number (GGN)? No nbers when transferring to a new certification	te, producers can be fined for not disclosing a body.				
	☐ No ☐ Yes, provide:						
		GLOBALG.A.P. certified, do you have any open Mosanctions	en sanctions by your current certifier?				
D. C	Contact Information						
l) Is	the contact person for your	GLOBALG.A.P. program the same as for yo	ur organic program?				
] Yes □ No. <i>Please provi</i>						
			ication correspondence to your primary organic contact.				
2) P	Primary GLOBALG.A.P. Contact						
N	lame:		Title:				
Р	hone:	Email:					
		lish □ Español (mayoría de los documento ommunication: □ Email □ Postal Mail	os de CCOF disponibles en español)				

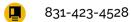
GAPB01, V2, R3, 09/30/2025





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3) Additional GLOBALG.A.P. Contacts

Please list all people at your operation authorized to conduct inspections, meet with inspectors, modify the OSP, or otherwise act on behalf of the operation. Check the CC box for contacts that should receive all communication along with the Primary contact listed above. Attach an additional list if necessary.

			CC: ∐				
Title	Phone number	Email					
			cc: □				
Title	Phone number	Email					
			cc: □				
Title	Phone number	Email					
☐ I want my company name and address to be listed and searchable on the GLOBALG.A.P. online public database.							
not want my company's name	and address available to the public.						
r Information							
Are you responsible for harvest and/or post-harvest handling?							
☐ Yes ☐ No							
complete the attached CCOF G	LOBALG.A.P. Harvest & Post-Harvest E	xclusion Form and provide the	e required information.				
Do you use any subcontracted entities for produce handling for products enrolled in the GLOBALG.A.P. program?							
☐ Yes: Describe services &	provide GGN of subcontractor(s):						
uce handling is included in you	r GLOBALG.A.P. application, do you pac	k product for other GLOBALG	.A.P. certified producers?				
	Title Title OBALG.A.P. online database dress) by searching via your G is to also be included: ant my company name and add not want my company's name or Information a responsible for harvest and/or of No complete the attached CCOF Go use any subcontracted entities Yes: Describe services &	Title Phone number OBALG.A.P. online database allows the public to see your operation's dress) by searching via your GLOBALG.A.P. Number (GGN). *Please does to also be included:* ant my company name and address to be listed and searchable on the Conton want my company's name and address available to the public. Information Unresponsible for harvest and/or post-harvest handling? Omplete the attached CCOF GLOBALG.A.P. Harvest & Post-Harvest Eduse any subcontracted entities for produce handling for products enroll Yes: Describe services & provide GGN of subcontractor(s):	Title Phone number Email DBALG.A.P. online database allows the public to see your operation's certification status (but not by dress) by searching via your GLOBALG.A.P. Number (GGN). <i>Please decide if you want your compost to also be included:</i> ant my company name and address to be listed and searchable on the GLOBALG.A.P. online public contourned to the want my company's name and address available to the public. Information In responsible for harvest and/or post-harvest handling? In No Complete the attached CCOF GLOBALG.A.P. Harvest & Post-Harvest Exclusion Form and provide the public and subscontracted entities for produce handling for products enrolled in the GLOBALG.A.P. programs and provide GGN of subcontractor(s):				

- Unannounced inspections are a required part of the certification and CCOF is required to perform these on 10% of our operations.
- For all non-GFSI benchmarked certifications (e.g. v6 Smart), a 48-hour prior notification is allowed, and for all GFSI benchmarked certifications (e.g. v5.4-1-GFS, V6 GFS) no prior notification is allowed.
- CCOF will make all efforts to ensure unannounced inspections take place during the recertification window (4 months prior or after the expiration date) so they will count towards the 1 annual recertification audit, however we require you provide 15 blackout days where no unannounced inspection can occur.
- CCOF charges for unannounced inspections that count towards an annual recertification audit, however, we do not charge for unannounced inspections mid-year our outside your recertification window. See CCOF GLOBALG.A.P. Program Manual for Details.
- Please provide CCOF with 15 blackout days (during your expected harvest or handling season) where we cannot come provide an unannounced inspection, e.g. If your harvest/packing window is May - August, you might blackout May 15 -June 1st. Note you can choose none.

G. Production Handling Units (PHUs)

- A PHU is a facility or location where products are stored and handled, and where products are differentiated from that of other facilities. Only post-harvest handling facilities that are part of the same legal entity as the farm may be included.
- Complete the table below to list all PHUs included in your GLOBALG.A.P. application. If necessary, attach a separate sheet to include additional facilities or products.

Facility Name or ID	Square Footage	Number of Lines	Products Handled	Location (Address)

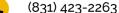
GAPB01, V2, R3, 09/30/2025 Page 3 of 6















Facility Name or ID	Square Footage	Number of Lines	Products Handled	Location (Address)

H. Production Sites

- A production site is a site (farm, field, orchard, etc) where the products are differentiated from that of other sites.
- Complete the table below to list all production sites included in your GLOBALG.A.P. application. If necessary, attach a separate sheet to include additional fields, locations, acreages and crops.

Field Name or site ID	Total Acreage	Products (crops) & Acreage of each crop	Location (Address)

Production Information

- NOTE: If you own the produce through harvest and packing, even though your operation does not physically harvest or pack (e.g. you contract the harvest and/or packing) your operation and certification is responsible for compliance of the harvest crews, or the packing shed to the GLOBALG.A.P. checklist.
- If your product is sold in-field and your operation does not perform the harvest or packing, CCOF is required to obtain verification (via a contract or agreement). If applicable, submit a copy of the contract or email verification indicating the ownership of the crop takes place in the field, prior to harvest. This helps verify you are not responsible for harvest, and it will not be part of your certification.
- Please review the numbered definitions below and complete the table for all products included with your application. Attach an additional table if necessary or more convenient.

				Yes/No						
Product Name (include scientific name if possible)	First Harvest (total acres)	First Harvest Date¹ (Start of harvest season for this crop)	Further Harvest ² (acres)	Likely country of destination	Covered? Greenhouse, high tunnel?	Responsible for Harvest ³	Responsible Field Packing ⁴	Responsible for Handling ⁵	Parallel Production ⁶	Parallel Ownership ⁷
Ex: Broccoli (Brassica oleracea)	5	4/5/14	5	USA & Canada	No	Yes	Yes	No	No	No

First Harvest Date: The beginning of the harvest season for your main crop will be used to assess next year's renewal date. GLOBALG.A.P. requires CCOF to ensure one certificate is not used to cover two harvest seasons. If you do not confirm renewal of your certification next year with CCOF 30 days prior to this date, CCOF is required to shorten the certificate validity.

GAPB01, V2, R3, 09/30/2025













Page 4 of 6

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Further Harvest: The "Further Harvest" (subsequent harvest) of the same or different crop on the same area during the certification cycle, i.e. lettuce grown on 5 acres is harvested, in the same area, 5 more acres of lettuce is being planted and harvested as Further Harvest. Note, you do not get billed for the acreage of the further harvest acreage.

³ Responsible for Harvest: If you own the produce through harvest, then harvest must be included in the certification. If produce is sold in the field, prior to harvest, and the buyer is responsible for the harvesting of the product, you are not required to have the harvest reviewed as part of their GLOBALG.A.P. certification. There must be a contract between the grower and the buyer and you have to submit evidence of this to CCOF prior to the audit.

⁴ Responsible for Field Packing: Producers responsible for packing at the point of harvest (in-field packing) will be considered as producer handlers and applicable GLOBALG.A.P. control points will apply.



⁵ Responsible for Handling: If you perform produce packing outside of the field as part of the legal entity seeking GLOBALG.A.P. certification, then the post-harvest handling activity and facility must be included in the certification. If you do not physically pack the product, but you contract a packing-shed and you own the crop while it's being packed, then packing is part of your certification, and you are responsible for ensuring the packing shed is in compliance with the GLOBALG.A.P. Checklist you are using.

6 Parallel Production: A situation where you produce the same product partly under your GLOBALG.A.P. certification, and partly in a non-GLOBALG.A.P. certified process, and you own both products. This is only allowed if the certified and non-certified products come from different production sites. ⁷ Parallel Ownership: A case in which a grower who produces a product in a GLOBALG.A.P. certified process buys the same product from a non-certified source. For example, growing GLOBALG.A.P. certified broccoli and buying in non-GLOBALG.A.P. broccoli.

J. Credit Card Payment Information

Annual fees are based on the acreage of certified crops in a 12-month period and depend on which GlobalGAP standard you are enrolling in. Please contact CCOF directly so we may access your fees.

Type of Credit Card: Uisa Master Card	Amex		Amount: \$		
Credit Card Billing Address:					
City:	State:		Zip code:		
Name on Card:	Email Address:		Phone Number:		
Credit Card Number:					
Expiration Date (mm/yy):		Security Number (The thr For Amex, this is the four	ee-digit code on the back of your card. digits on the front):		
CCOF applies a 3% surcharge to each credit card transaction. No additional surcharge is applied to debit card transactions.					
Signature:					





GAPB01, V2, R3, 09/30/2025











O	pera	tion Name:		Date:				
K.	Се	rtification Contract and	Agreement					
>		he following must be signed by a legally authorized representative of the legal entity seeking GLOBALG.A.P. certification ith CCOF CS (CCOF).						
			applicant acknowledges that it has rec ation Manuals and further agrees to:	eived, has read, fully understands, and agrees to be				
1)		legally bound by and comply v vices Program manuals.	rith the requirements set forth in the CCC	DF GLOBALG.A.P. Certification Program and Certification				
2) Agree to the minimum required hours for GLOBALG.A.P. inspections (3 hours onsite for Option 1 Individuals and 6 hours for GBy signing this you agree to the annual and audit fees outlined in the CCOF GLOBALG.A.P. Program Manual.								
3)		nply with and strictly adhere to ted to the following:	all CCOF standards, procedures and po	olicies described in the CCOF Manuals including but not				
	a)	certified production areas, str and any investigation of com	uctures, or offices; including examining o	or handling aspects of the operation, including non- documents, records, personnel and client's subcontractors inced or unannounced at the discretion of CCOF or as ion, or other governing body.				
	b)			than five (5) years beyond their creation. When sending duced in their entirety or as specified by CCOF CS.				
	c)		under normal business hours for review	ity, government entity with jurisdiction, or other governing and copying to determine compliance with the applicable				
	d)	Understanding CCOF may us	se subcontractors for inspecting, testing	and other technical services, as necessary.				
	e)	Submitting to CCOF any app	icable fees as described on the most cu	rrent fee schedule or as included in the quote for services.				
	f)	Immediately notifying CCOF applicable standards, regulat		or portion of it that may affect its compliance with the				
	g)	and ceasing all use of GLOB.	ALG.A.P.'s trademark and seal upon not	with CCOF GLOBALG.A.P. Certification Program Manual ice by CCOF. Any use of GLOBALG.A.P.'s trademark or constitutes an infringement of GLOBALG.A.P.'s rights.				
	h)	Destroying or returning to CC	OF all packaging and certificate(s) upon	packaging and certificate(s) upon notice from CCOF.				
	i)	Authorizing CCOF to list certification	fied parcel crops, products, services, and	d acreage on my certificate and in the CCOF Directory.				
j) Immediately ceasing all claims of GLOBALG.A.P. certification associated with this operation, and decertificates, labeling, and marketing material containing reference to CCOF in the event that this operatification is expired, suspended or cancelled.								
	k)			Consent to Electronic Transmission", "Governing Law", escribed in the CCOF Certification Program Manual.				
	l)	Agreeing to be legally bound	by the "Standards of Behavior" detailed	in the CCOF Certification Program Manual.				
GL	OBAI	_G.A.P. certification. I underst		and agree to the above General Requirements for CCOF ay be cause for sanctioning of certification and attest that all :				
Nar	ne/T	itle	Signature	Date				
l, th	ne C(COF representative, acknowle	edge receipt of the above-named operati	on for CCOF GLOBALG.A.P. certification.				
Nar	ne/T	itle	Signature	Date				

GAPB01, V2, R3, 09/30/2025





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