

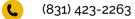
ORGANIC FACILTY

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OSP

Find all forms at <u>www.ccof.org/documents</u>. Send completed forms to <u>inbox@ccof.org</u>.

| | peration Name: | Date: |
|------------------|---|---|
| | Complete this form if you process organic products or take physical possession of produc | cts you sell or distribute. |
| • | Complete one form for each facility/location. Once certified, your CCOF Client Profile lists your facilities, available on <u>MyCCOF.org</u> . General Information | |
| ۹. | | |
| 1) | Facility Name: | |
| | Facility Tax ID: | |
| 2) | Do you (check one): Own this facility Lease this facility Only facilities that you own or lease can be included in your certification. Facilities that you certification. | u do not own or lease must apply for separa |
| 3) | Is all equipment used to process organic products in place on site? Inspection cannot occur until the facility is ready for production. | |
| | ☐ Yes, indicate date when you would like to begin organic production: | |
| | □ No, indicate date when facility will be ready for production: | |
| 4) | Is facility information requested below in this section identical to the physical location add <u>Contract</u> ? | ress provided on your <u>CCOF Certification</u> |
| | ☐ Yes. Skip to section B ☐ No | |
| 5) | Site Address: | City: |
| | State/Province: Zip/Postal Code: | Country: |
| 5) | Each facility located in California must register with the state prior to first sale 🗌 Not ap | oplicable, not located in California |
| | a) CDFA (grower and post-harvest handling) or CDPH (processing) registration number | r: |
| 7) | Contact (Name/Title): | |
| | | |
| B) | Phono: Eav: | |
| , | Phone: Eav: | |
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| 9) 10) 11) | Phone: Fax: Email(s): | lied for organic certification or been granted <i>ny person who is a partner, officer, director,</i> <i>recipient of certification or accreditation.</i> Yes No Yes No Yes No Yes No Yes No Yes No Hoopies of all letter(s) describing |





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B. Facility Activities, Site Plan and Product Flow

- 1) Processing or handling activities, ex: baking, cooling:
- 2) Attach 8.5 x 11" site map(s) showing all organic processing and storage areas (may be hand drawn). Identify all equipment, machinery, grading stations, and storage areas used for organic products.
- Attach either a written description or a schematic product flow chart that describes or shows where and how ingredients or products 3)
 - Submit a separate flow chart for each production type.
 - The flow chart(s) must include all organic production steps.
 - Include all equipment, machinery, grading stations, and storage areas used for organic products, and indicate where ingredients are added or processing aids are used.
 - If product moves through different facilities, describe the flow across different facilities and submit an organic certificate for any contracted facility. You must request updated certificates at least annually.

