Application for Parcel Transfer

- ► **Use this form to transfer a certified parcel from one CCOF-certified operation to another CCOF-certified operation.** Complete additional copies of this form for each parcel being transferred.
- ► **Send this completed form and requested documents to inbox@ccof.org within one month of the date of transfer. Due to the one month restriction,** do not submit at inspection. If it has been more than one month since the date of transfer this form does not apply; **instead, complete a Parcel Application and see our Add Acreage Instructions for more details.**
- ► **New manager of parcel:**
  - You may not sell crops harvested from the parcel as organic until the parcel and crops appear on your CCOF Client Profile.
  - You must maintain continuous organic management of the parcel, including a fertility plan that meets NOP § 205.203.
  - You will be billed a fee for each parcel transfer, as described in the Certification Services Program Manual.
  - The parcel must be inspected within the current calendar year. If an inspection has not already occurred this year under the previous manager, an inspection this year is required and may result in an additional inspection.

A. Date of Transfer: M: _____ D: _____ Y: _____

Date the new manager took over control of the parcel from the previous manager (e.g. lease effective date, sale date)

Acreage to be transferred: _____ S/T/R, APN, geographical coordinates or similar: _____

Physical Address/Location/City: _____

B. Proof of Certification: Attach both of the following.

☐ **The Previous Manager's current CCOF Client Profile.** Circle or highlight the specific parcel being transferred.

☐ **A current map.** Use our Parcel Map Guide to ensure all required information is included. If map acreage does not match what is listed on the Client Profile, please explain:

_____

C. To be completed by the Previous Manager:

Operation Name: _____ Client Code: _____

Parcel Name/Internal Code: _____

Date of last inspection: _____

Crop(s) previously grown, with specific acreage of **each** crop:

_____

I attest that the information on this form is correct to the best of my knowledge, and that no prohibited materials (as defined under NOP regulations) have been applied. My signature below confirms that my operation is surrendering certification of the parcel listed above, effective as of the date of transfer listed above.

_____

Name **Signature** **Date**

D. To be completed by the New Manager:

Operation Name: _____ Client Code: _____

Parcel Name/Internal Code: _____

Crop(s) to be grown, with specific acreage of **each** crop:

_____

I attest that the information on this form is correct to the best of my knowledge, and that no prohibited materials (as defined under NOP regulations) have been applied. I understand that if an inspection of this parcel has not already occurred for this year under the previous management, this parcel will require inspection, which may result in an additional inspection for my operation.

_____

Name **Signature** **Date**

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