



- ▶ **Complete all Organic System Plan (OSP) section(s) listed for each activity that matches your current organic activities or plans.** Do not complete sections that are not applicable to your operation.
- ▶ If your activities change in the future, you may need to either complete additional OSP forms or retire OSP forms.

**If you do this** (more than one may apply):

**Fill out these forms:**

1) Apply for CCOF organic certification.	<ul style="list-style-type: none"> <li>• <a href="#">CCOF Certification Contract</a></li> <li>• <a href="#">H5.0 Record Keeping for Handlers</a></li> <li>• <a href="#">Organic Fraud Prevention Plan</a> (as needed)</li> </ul>
2) I am a private label brand owner; I contract other independently certified facilities to produce or label organic product.	<ul style="list-style-type: none"> <li>• <a href="#">Product Application</a></li> <li>• <a href="#">H2.0 Organic Products</a></li> <li>• <a href="#">H2.6 Broker Suppliers</a> (if purchasing or storing ingredients that are sent to co-packer)</li> <li>• Organic product Labels</li> </ul>
3) Act as a broker, trader, wholesaler, distributor, or importer of organic products; I do not process, repack, or relabel.	<ul style="list-style-type: none"> <li>• <a href="#">H2.5 Brokered Products</a></li> <li>• <a href="#">H2.6 Broker Suppliers</a></li> </ul>
4) Process, physically handle, or label organic products (for my own brand or for private label brands) at a facility I own or lease.	<ul style="list-style-type: none"> <li>• <a href="#">Handler Materials Application (OSP Materials List)</a></li> <li>• <a href="#">Product Application</a> (not applicable for wineries)</li> <li>• <a href="#">H2.0 Organic Products</a> (not applicable for wineries or livestock feed processors)</li> <li>• Organic product Labels</li> </ul>
5) Take physical possession of organic products or ingredients at a facility I own or lease.	<ul style="list-style-type: none"> <li>• <a href="#">H2.3 Organic Facility</a> – for each location</li> <li>• <a href="#">H4.0 Organic Practices</a> – for each location</li> </ul>
6) Use nonorganic processing aids, packaging aids, sanitizers, or other additives in or on organic products.	<ul style="list-style-type: none"> <li>• <a href="#">Handler Materials Application (OSP Materials List)</a></li> <li>• <a href="#">Nonorganic Processing Material Affidavit</a> – for each nonorganic material not previously approved by CCOF, except flavors</li> <li>• <a href="#">Natural Flavor Affidavit</a> – for each nonorganic flavor</li> </ul>
7) Source ingredients for organic products.	<ul style="list-style-type: none"> <li>• <a href="#">H2.0A Ingredient Suppliers</a> (not applicable for brokers, traders, wholesalers, distributors, importers, livestock handlers, or private label owners who contract other facilities to produce products)</li> </ul>
8) Process multi-ingredient organic products.	<ul style="list-style-type: none"> <li>• <a href="#">H2.0B Product Formulation</a> – for each product</li> </ul>
9) Package products under a brand or private label owned by someone else.	<ul style="list-style-type: none"> <li>• <a href="#">Co-Packer Application</a> – for each brand owner</li> </ul>
10) Source organic products from an uncertified broker, trader, wholesaler, or distributor.	<ul style="list-style-type: none"> <li>• <a href="#">Exempt Handler Affidavit</a> – for each uncertified supplier (CCOF will determine if certification is required)</li> </ul>
11) Use an uncertified storage facility to store organic product in sealed, tamper-evident packaging.	<ul style="list-style-type: none"> <li>• <a href="#">Exempt Handler Affidavit</a> – for each uncertified facility</li> </ul>
12) Provide processing, handling, toll processing, or fee-for-services for organic products that I do not own or take title to.	<ul style="list-style-type: none"> <li>• <a href="#">H2.4 Organic Services</a> (only applicable for products and services not described on H2.0 Organic Products or H2.5 Brokered Products)</li> </ul>
13) Wine – Process or handle wine made from grapes.	<ul style="list-style-type: none"> <li>• <a href="#">V2.0 Organic Winery</a></li> <li>• <a href="#">V2.1 Wine &amp; Label Approval</a> (submit this form &amp; labels once wines are ready to be labeled; wines produced before certification is granted are not eligible to be labeled with organic claims)</li> <li>• <a href="#">GMA Wine Approval Application</a> (if exporting wine from US to EU, UK, or Switzerland)</li> </ul>
14) Livestock feed – Produce or mill livestock feed or premixes.	<ul style="list-style-type: none"> <li>• <a href="#">H2.2 Livestock Feed</a></li> </ul>





**If you do this** (more than one may apply):

**Fill out these forms:**

15) Live animals – I take physical possession or title to live animals for less than one week or I facilitate the sale or trade of live animals.	<ul style="list-style-type: none"><li>• <a href="#">H2.8 Temporary Livestock Management</a> – complete additional forms as directed on H2.8 <i>Operations who take physical possession of animals for more than one week complete full Livestock OSP, not this form.</i></li></ul>
16) Located in the US and export, design export labels, or sell to a buyer who requires international verification.	<ul style="list-style-type: none"><li>• <a href="#">Global Market Access Program Application</a> (US exports to Canada, EU, UK, Japan, Korea, Switzerland, Taiwan)</li><li>• <a href="#">Mexico Compliance Program Application</a> (US exports to Mexico)</li></ul>
17) Located in Mexico.	<ul style="list-style-type: none"><li>• <a href="#">Mexico Compliance Program Application</a></li></ul>
18) Located in Mexico and export, design export labels, or sell to a buyer who requires international verification.	<ul style="list-style-type: none"><li>• <a href="#">Global Market Access Program Application</a> (Mexico exports to Canada)</li><li>• <a href="#">NOP Import Certificate Request Form</a> (Mexico exports to the US – once certified, exporter completes prior to each shipment)</li></ul>
19) Provide services to a CCOF certified operation and I want that operation to participate in management of my certification.	<ul style="list-style-type: none"><li>• <a href="#">Contracted Partner Program Application</a> (Optional)</li></ul>
20) Grow or harvest organic products or ingredients.	<ul style="list-style-type: none"><li>• <a href="#">Guide to Grower OSP Forms</a> Complete applicable forms as directed</li></ul>
21) Raise organic livestock or take physical possession of animals for more than one week.	<ul style="list-style-type: none"><li>• <a href="#">Guide to Livestock OSP Forms</a> Complete applicable forms as directed</li></ul>
22) Apply for certification of retail/grocery store or restaurant (not required).	<ul style="list-style-type: none"><li>• <a href="#">Guide to Retail Establishment OSP Forms</a> Complete applicable forms as directed</li></ul>

