



# CCOF

Organic Certification   Education & Outreach   Political Advocacy   Promotion

## Transfer Certification to CCOF

As the leader in organic certification, CCOF provides the highest level of service, support, and integrity. CCOF provides superior value to our members through trade association benefits and service excellence, while providing one of the most respected and recognized certifications in the organic marketplace. We are happy to serve you and look forward to meeting your needs.

- ▶ **If you are currently certified with a certification agency other than CCOF, and would like to be certified with CCOF, the normal \$325 application fee will be waived.**
- ▶ If transferring your USDA organic certification to CCOF will create significant hardship or cost due to the need to change the certifier identified on your retail labels, CCOF can help! We may be able to offer significant fee reductions or waivers that will allow you to maintain dual certification in a cost-effective manner, while you use up old labels and make new labels identifying CCOF as the certifier.

CCOF can only provide a discount to operations that are currently certified and submit all necessary information to CCOF. Submission of this form alone is not adequate. **To begin the transfer to CCOF, please send:**

- |   |                             |
|---|-----------------------------|
| 1) This form  | 3) CCOF Application Form    |
| 2) Certificate from your current certification agency | 4) CCOF Organic System Plan |

- ▶ All CCOF forms are available at [www.ccof.org/documents](http://www.ccof.org/documents) or by calling 831-423-2263.
- ▶ **Please allow at least 90 days from the day you submit these documents to CCOF and the expiration of your current certification.** If you need CCOF certification in a shorter time frame, please consider enrolling in the CCOF Expedited Services Program.

### A. Operation Details

- 1) Business Name: \_\_\_\_\_
- 2) Is your operation (choose one):
  - Certified    Certified with open non-compliance(s). *See item a below.*
  - Certified with open proposed suspension or revocation. *See item b below.*
  - a) If you have open non-compliances or proposed adverse actions, you must provide all notices from your current certifier.    I have attached any open non-compliances or proposed adverse actions.
  - b) Operations whose certification has been suspended or revoked are not eligible for this program.
- 3) Certifier Name: \_\_\_\_\_
- 4) Does your operation have existing retail labels identifying your current certifier, and would the change of those labels cause significant cost or hardship?
  - Yes    No, no retail labels    No, retail labels used but not a significant cost or hardship to change them
- 5) Are you transferring your certification as a result of your current certifier removing NOP organic certification from their services?    Yes    No
- 6) Is your operation currently certified biodynamic?    Yes    No

### B. Release of Previous Certification Information & Documents

My signature below authorizes my previous certifier (named above) to release all certification documents, including inspection reports, organic system plans, compliance notices and/or any other documents relating to my previous organic certification process, to CCOF Certification Services, LLC.

<b>Name/Title</b>	<b>Signature</b>	<b>Date</b>
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- ▶ **Certification is dependent on organic standards compliance as assessed by CCOF during the application, inspection, and review process.** Where CCOF interpretations or policy positions conflict with your existing certification, CCOF will try to provide reasonable time frames to bring your operation into compliance. CCOF cannot allow the use of prohibited materials or practices, even if previously approved by another certifier.

