



The CCOF Canadian Organic Regime (COR) Compliance Program is ONLY for operations located in Canada

Operation Name: _____ Date: _____

Complete this form if you manufacture, process, label, physically handle, broker, trade, distribute, resell organic products or contract another certified operation to process and/or package organic products in your brand or label (private label owner/marketer).

A. Organic Products and Ingredients

1) For ingredients listed on your [H2.0A COR Ingredient Suppliers](#) and [COR Handler Materials Application \(OSP Materials List\)](#), do you source and procure the ingredients and materials?

- Yes No Not applicable, no ingredients/materials sourced.

a) If no, indicate who sources these ingredients or materials: _____

2) If you are a private label owner/marketer who contracts an independently certified co-packer to produce your branded products, do you purchase, take title to, or take physical possession of ingredients?

- Not applicable, not working with co-packers. Skip to question A3.
No, co-packer sources and procures ingredients. Skip to section B.
Yes, I source ingredients.

a) If sourcing ingredients, choose all that apply:
I select suppliers.
I purchase ingredients.
I take physical possession of ingredients for storage and ship them to my co-packer.

b) If sourcing ingredients, select which of the following applies:
I provide all organic supplier information to my co-packer and each shipment to the co-packer directly connects back to the certified supplier. Skip to section B. H2.0A COR not required.
I do not provide organic supplier information to my co-packer. H2.0A COR required for organic ingredients. CCOF will list your organic ingredients on your organic certificate, along with finished products.

3) How do you verify that all supplier organic certificates are current for all organic ingredients and products?

Suppliers are listed on [H2.0A COR Ingredient Suppliers](#).

- I request updated, complete certificates annually from each supplier.
I require a current certificate for each shipment.
Other (describe): _____

4) Who is responsible for approving new organic suppliers? How often do you switch suppliers, add new suppliers, make one-off purchases or do "spot purchasing" to prevent shortages? How do you ensure that new suppliers are compliant and approved prior to purchasing?

Add new suppliers to your H2.0A COR form. Frequent changes may result in increased audit trail verification at inspection.

5) For formulations listed on your [H2.0B COR Product Formulation](#) form(s), do you control recipes/formulas for products (i.e. own, manage, or have knowledge of the formulation)?

- Yes No Some Not applicable, single ingredient products only.

a) If no or some, indicate who controls which formulations: _____

6) How do you verify that only allowed ingredients, materials, and product formulas are used?

Only ingredients, materials, and formulas appearing on your H2.0A COR, H2.0B COR, and COR Handler Application (OSP Materials List) as approved by CCOF may be used.

- Submit to CCOF for review and approval prior to use, including new suppliers, ingredients, and updated formulas.
Other (describe): _____

7) For finished products labeled "Organic" containing nonorganic agricultural ingredients, attach an [H2.7 COR Commercial Availability](#) form for each nonorganic ingredient.

- Attached Not applicable, no nonorganic agricultural ingredients.



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B. Facilities

- 1) Are products handled at multiple facilities?
a) A list of the facilities:
b) Organic certificates for facilities other than your own:
c) A description of the flow of products between facilities:
2) Attach certificates for all co-packers who produce products for you at their facility.
3) If you have other operations produce products for you, how do you verify that all co-packers' organic certificates are current for all co-packed organic products?
4) If off-site facilities are used to store organic ingredients or products while unsealed or in permeable packaging, complete this table, or provide an attachment with this information.

Table with 3 columns: Storage Facility Name & Location, Ingredients/Products Stored, Documentation. Includes checkboxes for OC* and SFA**.

*Attach the Organic Certificate (OC) for each certified storage facility listed above.

**For any non-certified facilities listed above, attach a COR Storage Facility Affidavit (SFA).

NOTE: COR SFAs must be signed and submitted annually.

C. Labeling

Organic labeling guidelines are available at www.ccof.org/labeling. Submit all labels for all products.

- 1) How do you verify that only allowed labels are used?
2) Do you package any products for private label/marketer customers?
a) If yes, is the Private Label Owner/Marketer CCOF certified for this product?