



Operation Name: _____ **Date:** _____

- ▶ Complete this form if you provide processing or handling services for OCal product that you do not own or take title to or if you provide fee for service processing.

A. General Information

- 1) Describe specific services you provide (i.e. extraction, drying, curing, trimming). Services may be added to your CCOF client profile.

- 2) Does your service include formulating or processing multi-ingredient products?
 Yes. Stop, do not complete this form. Complete [OCal H2.0 OCal Products](#), [OCal Product Application](#), [OCal H2.0A Ingredient Suppliers](#), and [OCal H2.0B Product Formulation](#).
 No. Complete this form.

B. Products

- 1) List all nonorganic materials that directly contact organic ingredients, OCal cannabis, and/or OCal cannabis products on your [OCal Handler Materials Application \(OSP Materials List\)](#); e.g. processing aids, packaging aids, gases, extraction materials.
Only materials included on your Handler Materials Application (OSP Materials List) may be used. It is your responsibility to verify that all materials are allowed before you use them.
 Attached Not applicable, no materials used
- 2) Do you purchase or supply ingredients as part of your service?
 Yes No Sometimes
a) If sometimes, please explain:

b) If yes or sometimes, complete [OCal H2.0 OCal Products](#), [OCal Product Application](#), and [OCal H2.0A Ingredient Suppliers](#), and skip to section C.
c) If No, how do you verify that incoming customer products are certified organic and/or OCal? Check all that apply.
Your inspector will verify that you maintain current organic and /or OCal certificates for your customers and that certificates list the products or parcels represented as organic and/or OCal.
 Request CCOF approval of each new customer prior to accepting or handling any organic and/or OCal shipments and verify that product or parcel is listed on certificate prior to providing service.
 Request a current organic and/or OCal certificate with each incoming shipment and verify that product or parcel is listed on certificate prior to providing service.
 Request a current organic and/or OCal certificate annually and verify that product or parcel is listed on certificate prior to providing service.
 Other (describe): _____
- 3) Do uncertified brokers, traders, wholesalers, distributors use your services for OCal products?
Providing services to uncertified handlers requires additional audit trail verification at inspection.
 No Yes, attach an [OCal Uncertified Handler Affidavit](#) (OCal UHA) for each uncertified handler
a) If yes, how will you ensure that only certified suppliers are used by the uncertified handler? Check all that apply.
Audit trail records must link directly back to the last certified operation.
 I do not provide service until certified supplier is identified by uncertified handler and I have determined the OCal certificate is legitimate and complete.
 For any delivery that cannot be traced back to the certified supplier, refuse or hold shipment until the certified supplier is verified.
 Other (describe): _____

C. Labels

- 1) Do you label products or repack products into other packaging that displays OCal claims?
 Yes No Sometimes Not applicable, no package
a) If sometimes, please explain:

b) If yes or sometimes, complete the [OCal Product Application](#) and attach label(s). Attached
Labels must be pre-approved by CCOF prior to use.



D. Storage Facilities

1) If off-site facilities are used to store organic ingredients, OCal cannabis, and/or or OCal cannabis products while unsealed or in permeable packaging, complete this table or provide an attachment with this information.

Not applicable Attached

| Storage Facility Name & Location | Ingredients/Products Stored | Documentation |
|----------------------------------|-----------------------------|---|
| | | <input type="checkbox"/> OC* <input type="checkbox"/> UHA** |
| | | <input type="checkbox"/> OC* <input type="checkbox"/> UHA** |
| | | <input type="checkbox"/> OC* <input type="checkbox"/> UHA** |

*Attach the OCal Certificate (OC) for each certified storage facility listed above.

**For any non-certified facilities listed above, attach a CCOF [Ocal Uncertified Handler Affidavit](#) (OCal UHA). OCal UHAs must be signed by the uncertified storage facility manager.