



Operation Name: _____ Date: _____

A. Responsibility for Harvest & Transport

The certified organic operation responsible for harvest and transport of organic crops must maintain relevant records. Certified operations that contract with uncertified companies for harvest and transport services must maintain records for activities performed by uncertified companies on their behalf. Records must be sufficient to track organic crops/products from one certified operation to another; demonstrate transportation practices; and document prevention of commingling between organic and non-organic crops/products and contamination from contact with prohibited substances.

- 1) My operation is responsible for **harvest** in the following ways (mark all that apply):
 - My operation performs the harvest.
 - My operation (or my certified organic buyer) hires an uncertified company (contract harvester) to harvest my crop. *Maintain records of activities performed by contract harvesters at your organic parcels.*
 - Other responsibility for harvest (describe): _____
 - Not applicable, no responsibility for harvest (e.g. crop is sold "in the field"). Describe: _____

- 2) My operation is responsible for post-harvest **transportation** in the following ways (mark all that apply):
 - My operation transports the crop
 - My operation (or my certified organic buyer) hires an uncertified company to transport my crop. *Maintain records of transport performed by uncertified companies on your behalf. Transporters that **combine or split loads** of unpackaged crops (e.g. bulk grains, hay) must be certified organic. Transporters that **handle** crops (e.g. re-packing, labeling) must be certified organic.*
 - Other responsibility for transport (describe): _____
 - Not applicable, no responsibility for harvest (e.g. crop is sold "in the field"). Describe: _____

B. Harvest & Transport Practices

Not applicable, my operation has no responsibility for harvest and transport, as indicated in section A above.

If uncertified companies are hired, you are responsible for ensuring they comply with your OSP and you must maintain all relevant records. Describe their practices in this section and/or attach additional documentation.

- 1) Is any equipment for harvest, in-field washing and/or packing, or transport used for **both** organic and nonorganic crops?
 - Yes. Complete the table below.
 - No, all equipment is dedicated organic. Skip to question B3.

Equipment	Own, rent, borrow, or custom work?	How is it cleaned before use on organic, including materials used?

- 2) How do you document that equipment is cleaned or purged?
 - Cleaning and/or purge logs
 - A Standard Operating Procedure (SOP) is followed (attach SOP)
 - Other (describe): _____

- 3) Do you wash crops in the field?
 - No. Skip to question B4.
 - Yes. Complete this section.
 - a) If you treat wash water on-site (e.g. RO, UV, carbon filtration, water softeners, pH adjustment), does treated water meet Safe Drinking Water Act Standards? Contact treatment manufacturer if you are unsure.
 - Not applicable
 - Yes. CCOF may request documentation that treated water meets Safe Drinking Water Act standards.
 - b) Do you add any substances to the wash water, e.g. peracetic acid, hydrogen peroxide, chlorine?
 - No
 - Yes. List materials on your [Grower Materials Application \(OSP Materials List\)](#).
 - c) Do you add **chlorine** to the wash water?
 - No. Skip to question B4.
 - Yes. Continue below.



- i) If yes, do products undergo a final fresh water rinse?
Residual chlorine levels in water at the last point of contact must not exceed the maximum residual disinfectant limit under the Safe Drinking Water Act.

Not applicable Yes No, chlorine never added to water above SDWA limits

- 4) Are identical organic and nonorganic crops harvested?

No. Skip to section C. Yes. Complete this section.

- 5) How is commingling of identical organic and nonorganic crops prevented during harvest and/or transportation from the field?

Distinctly labeled or marked containers or trucks Closed containers Harvested at different times
 Shipped on separate, marked vehicles Crops shipped to separate destinations Other (describe):

C. Post-Harvest Handling/Processing at Another Operation’s Certified Organic Facility

- 1) Are your crops handled/processed at another operation’s certified organic facility after harvest?

No. Stop, this form is complete.
 Yes, but ownership of crops is transferred before or upon delivery to the facility. Stop, this form is complete.
 Yes. Complete this section.

- 2) List all finished organic products and their corresponding organic handler or processor below. Attach additional pages if necessary. Include private label products. Attach all labels in [G7.0 Labeling](#).

Product Category, detail and brand name will appear on your certificate; product category will appear in the public directory of CCOF certified operations. CCOF reserves the right to modify product listings to reflect directory naming conventions.

Product Category <i>(Ex: Almonds, Olive Oil)</i>	Product Detail <i>(Ex: Shelled, Extra Virgin)</i>	Finished Product Packaging <i>Attach labels in OSP G7.0</i>	Certified Operation where Product is Handled or Processed <i>Attach current organic certificates</i>
		<input type="checkbox"/> Retail <input type="checkbox"/> Wholesale/Bulk <input type="checkbox"/> Not packaged	
		<input type="checkbox"/> Retail <input type="checkbox"/> Wholesale/ Bulk <input type="checkbox"/> Not packaged	
		<input type="checkbox"/> Retail <input type="checkbox"/> Wholesale/ Bulk <input type="checkbox"/> Not packaged	

- 3) The organic certificate for the handler/processor must list the **specific finished products listed above**, with the **organic claim** corresponding to the product label (e.g. 100% Organic, Organic, Made With Organic) and **brands** (if any). Does the certificate contain this information?

Yes

- 4) How do you verify that organic certificates are current and complete for all certified organic handlers/processors listed above?

Maintain current certificates listing specific branded products, updated annually. Other (describe):