



CCOF

Advancing organic agriculture through certification, education, advocacy, and promotion.

CCOF GLOBALG.A.P. Annual Registration Contract

To remain in the CCOF GLOBALG.A.P. certification program:

Complete and submit this contract and pay your annual invoice.

A. GLOBALG.A.P. Certification Program:

1) Please select which of the following certification programs you wish to be enrolled in:

- Integrated Farm Assurance (IFA) – GFSI Benchmarked
- Harmonized Produce Safety Standard (HPSS) – GFSI Benchmarked
- Produce Handling Assurance (PHA) – PILOT Program, GFSI Pending

B. Production Sites and Production Handling Units (PHUs)

No Changes – Crops, fields, and acreage have not changed.

- ▶ A production site is a site (farm, field, orchard, etc) where the products are differentiated from that of other sites.
- ▶ A PHU is a facility or location where products are stored and handled, and where products are differentiated from that of other facilities. Only post-harvest handling facilities that are part of the same legal entity as the farm may be included.

1) Complete the table below to list **all production sites** included in your GLOBALG.A.P. application. **If necessary, attach a separate sheet to include additional fields, locations, acreages and crops.**

Addition or Withdrawal	Field Name or site ID	Total Acreage	Products (crops) & Acreage of each crop	Location (Address)

2) Complete the table below to list **all facilities (storage, packing, etc.)** included in your GLOBALG.A.P. application. If necessary, attach a separate sheet.

No Changes – Facility location, activities, and products handled there have not changed.

Addition or Withdrawal	Facility Name or ID	Activities (cooling, storage, washing, packing)	Products Handled	Location (Address)



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C. Production Information

Please review the numbered definitions below and complete the table for all products included with your application. If necessary, attach a separate sheet.

No Changes – Products, first and/or further harvest acreage, country of destination, or Yes/No attributes below have not changed.

Addition or Withdrawal	Product Name <i>(include scientific name if possible)</i>	First Harvest <i>(total acres)</i>	First Harvest Date ¹ <i>(Start of harvest season for this crop)</i>	Further Harvest ² <i>(acres)</i>	Likely country of destination	Yes/No					
						Covered? Greenhouse high tunnel?	Responsible for Harvest ³	Responsible for Field Packing ⁴	Responsible for Handling ⁵	Parallel Production ⁶	Parallel Ownership ⁷

¹ **First Harvest Date:** The beginning of the harvest season for your main crop will be used to assess next year's renewal date. GLOBALG.A.P. requires CCOF to ensure one certificate is not used to cover two harvest seasons. If you do not confirm renewal of your certification next year with CCOF 30 days prior to this date, CCOF is required to shorten the certificate validity.

² **Further Harvest:** The "Further Harvest" (subsequent harvest) of the same or different crop on the same area during the certification cycle, i.e. lettuce grown on 5 acres is harvested, in the same area, 5 more acres of lettuce is being planted and harvested as Further Harvest. **Note, you do not get billed for the acreage of the further harvest acreage.**

³ **Responsible for Harvest:** If you own the produce through harvest, then harvest must be included in the certification. If produce is sold in the field, prior to harvest, and the buyer is responsible for the harvesting of the product, you are not required to have the harvest reviewed as part of their GLOBALG.A.P. certification. There must be a contract between the grower and the buyer.

⁴ **Responsible for Field Packing:** Producers responsible for packing at the point of harvest (in-field packing) will be considered as producer handlers and applicable GLOBALG.A.P. control points will apply.

⁵ **Responsible for Handling:** If you perform produce packing outside of the field as part of the legal entity seeking GLOBALG.A.P. certification, then the post-harvest handling activity and facility must be included in the certification.

⁶ **Parallel Production:** A situation where you produce the same product partly under your GLOBALG.A.P. certification, and partly in a non-GLOBALG.A.P. certified process, and you own both products. This is only allowed if the certified and non-certified products come from different production sites.

⁷ **Parallel Ownership:** A case in which a grower who produces a product in a GLOBALG.A.P. certified process buys the same product from a non-certified source. i.e. growing GLOBALG.A.P. certified broccoli and buying in non-GLOBALG.A.P. broccoli.

D. By completing and submitting this form, you are stating that:

- 1) You have read the above information and attest that it is true to the best of your knowledge.
- 2) You affirm that you have read, fully understand and agree to be bound by the standards, procedures, fees, policies, assessments, obligations, and requirements as presented in the current CCOF Manuals and by the terms of the paragraphs entitled "Consent to Electronic Transmission", "Governing Law", "Consent to Jurisdiction", "Indemnification" and "Limit of Liability" as described in the CCOF Certification Services Program Manual available at www.ccof.org.
- 3) You will continue to operate in accordance with applicable GLOBALG.A.P. standards and CCOF policies.

Operation: _____ **CCOF Code:** _____
Name: _____ **Date:** _____

You will not receive new certificates upon completion of renewal unless information on your certificate changed. You will receive updated certificates following the review of your next inspection, or anytime upon request. If you elect to discontinue with the certification for the next cycle or fail to complete your renewal 30 days prior to your first harvest date, CCOF is required by the GLOBALG.A.P. Crops Rules to shorten your certificate validity to ensure one audit and certificate could be used to cover more than one harvest and growing cycle of the same annually harvested crop.

Thank you for choosing to continue certification with CCOF!