Organic Farm Certification Support Package

This packet was created to help you find resources, understand certification issues, maintain compliance with organic standards, and ensure your continued certification with CCOF. It contains information about the organic certification process, answers to common questions, and a series of simple forms to assist you with meeting record keeping requirements.

The sample forms can be copied and used as updates to your Organic System Plan (OSP) and/or used throughout the year and made available at your inspection(s) for review. Feel free to adapt them as necessary to meet the specifics of your operation.

Basic Requirements for Grower Certification

To certify a farm both the land and management of the land must be certified.

Land must be free of prohibited materials for at least three years to qualify for certification. You will need to provide information on how the land has been managed for the past three years to confirm this.

You will explain your operation and management of the farm in the application, called the Organic System Plan (OSP). This is where you tell us what you are doing (what crops are being raised), how you are doing it (what are your farming practices), and what you are using (what seeds, inputs, etc. you use).

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   - Activity Log
   - Affidavit of Land History
   - Seed Commercial Availability Search Record
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7. Organic Labeling Guidelines
8. Food Safety Services for Organic Farms
9. Farm Inputs (Materials) Guide
10. Farmers’ Market Best Practices Guidelines

Updated September 2020
Notify CCOF of changes to your Organic System Plan that may affect compliance.

Organic System Plan (OSP) changes may include new parcels or other practices where you are unsure if you meet organic standards, and can be made by updating your forms or contacting us. Minor updates can be made at inspection. Notify us of any application of prohibited substances or positive residue tests. Search for OSP forms at www.ccof.org/documents.

(NOP § 205.400)

Submit new parcels for review at least 90 days before expected harvest.

Additional fees apply for acreage submitted at inspection, or less than 90 days before harvest. Find add acreage forms at www.ccof.org/documents.

(NOP § 205.201; 205.404; 205.406(d))

CCOF recommends verifying approval of materials prior to use.

Use of materials prior to approval by CCOF is at your own risk.

» Your OSP Materials List, found in MyCCOF, is your list of approved materials. You can easily update materials and find pre-reviewed materials on the OMRI, WSDA, or CCOF lists by contacting us or visiting www.ccof.org/materialssearch.

» Materials may be updated by phone, email, or mail, or by using a Material Review Request Form (MRRF).


(NOP § 205 Subpart D)

Keep complete records of activities on the farm.

Necessary information may include input application records and purchase invoices, harvest records, farmers’ market load lists, sales records, bills of lading, weight tags listing lot numbers, etc. Find recordkeeping tools at www.ccof.org/certification/help.

(NOP § 205.103)
Frequently Asked Questions – Organic Farms

Additional FAQs can be found online at www.ccof.org/faqs
Standards updates and other resources: www.ccof.org/certification-news

Q: What is the Organic System Plan (OSP)?
A: The certification application is called an Organic System Plan (OSP). A complete OSP is required by the National Organic Program (NOP). The OSP is a detailed description of the practices and procedures used by your operation to produce organic goods. Clients update their OSP as changes occur.

CCOF has developed a straightforward, comprehensive OSP as part of our organic certification application. The OSP leads you through the standards and addresses common production questions and concerns.

This document acts as an agreement between you and CCOF. It defines how you remain in compliance with organic standards and explains what you do, how you do it, and what you use to do it with. During your pre-certification and annual inspections, your CCOF inspector will verify that what you do in practice matches what is in your OSP.

Q: How do inspections work?
A: The purpose of organic inspections is to confirm that your operation meets the NOP standards and regulations both before it is certified and every year after as long as it remains certified. Inspectors do this by confirming that what you say in your application, called an Organic System Plan (OSP), is what you are doing in practice.

New applicants must have an initial inspection to become certified; existing clients will be inspected annually to maintain their certification. An inspection also occurs if you add acreage or a new facility to your operation. You will be contacted by an inspector to set up an appointment when an inspection is required.

You should be as prepared as possible for your inspection. Since you will be billed by the hour, the more prepared and organized you are, the less expensive the inspection will be. Inspectors will collect many kinds of specific information about your operation, which is used by CCOF to verify your certification. Your complete OSP, including all attachments, should be clear and readily available. Make sure all personnel, facilities, and any other necessary documentation are accessible.

During the inspection, your inspector must be able to test your “audit trail”, which requires records of all purchases, internal movement, and sales of inputs, ingredients, intermediates, and final products. Operations who sell organic and non-organic should have separate records for both types of products. Performing an audit can be a time intensive part of your inspection if your records are difficult to comprehend. In addition to your audit trail, please have available your input records, documentation of cleaning and purging of equipment, buffer crop disposal, organic seed sourcing, and any other activities. Remember that incomplete or confusing records may increase the cost of your inspection. Another way to reduce the cost of inspections is to be flexible about the scheduling. If an inspector can perform multiple inspections in the same area at the same time, the cost of travel time can be shared among all clients.

The inspector may request additional information from you during the inspection. Please respond to these requests promptly. If you are able to reply within 10 days, this information can be sent directly to your inspector and be included in the inspection report. If this takes longer, you should send it directly to the CCOF office.

Q: What buffers are required for organic parcels?
A: The NOP regulations do not have specific prescriptive requirements regarding distance for buffering your organic crop from potential contaminants. Prior to implementation of the NOP, 25 feet was used as a baseline for appropriate buffers. CCOF still uses this as a threshold of concern to guide our decision making process along with other mitigating factors such as physical barriers and agricultural practices.

The following NOP requirements are applicable when assessing borders and boundaries of certified operations:

- You must describe the physical barriers or management practices that prevent the contamination of organic crop or lands.
- You must also clearly define (signs, roads, fencing, etc.) the boundaries of your organic farm.
- You must incorporate preventative measures along your parcel boundaries. Examples include:
  - Notifying your neighbors in writing that your land is under organic management.
  - Posting “No Spray” or “Organic” signs along the boundaries of your parcels.
  - Requesting that the county road department not spray the roadways adjacent to your land.
Each situation will be judged on the merits of the specific case. Be sure to include all buffer situations in your Organic System Plan.

Q: What materials (fertilizers and pesticides) can I use for organic farming and livestock?
A: We make it easy for our clients to find out if a farm input is allowed. You can use OMRI and WSDA listed products as long as applicable restrictions are followed. Do you want to use a material that is not listed by OMRI or WSDA? We will review any non-listed material. All you need to do is submit a Material Review Request Form.

If you use a product without verifying if it is approved for organic use then you are taking a risk that the product may not be allowed and you may be putting your certification at risk. Be aware that products not on the OMRI or WSDA lists that claim to be allowed for organic production may not actually be allowed, as these labels/products are not regulated. Always check with CCOF before you use a new product!

CCOF does not review blended liquid fertilizers that exceed a nitrogen analysis of three and are not OMRI or WSDA listed. Only liquid fertilizers listed by OMRI or WSDA will be allowed for use by CCOF certified operations.

The NOP does not produce a list of brand name products allowed for use in organic production; however, if you are trying to figure out what materials the National Organic Program standards allow then look to the following sections in CCOF National Organic Program Standards Manual:

- Section 205.203 addresses soil fertility products and practices.
- Section 205.206 addresses pest control practices.
- Section 205.238 addresses livestock health care practices.
- Section 205.601 through 205.604 is the National List of allowed and prohibited substances for organic production.

It is important to note that the U.S. EPA does have a label “for organic use” that indicates that the pesticide product has been reviewed and approved by the EPA for organic production. The EPA does not list approved products but approved products do have the “for organic use” language on the label.

Q: What is required for record keeping?
A: Record keeping is an essential part of the organic certification process. The regulations do not say exactly how these records should be kept, so you are free to use whatever system works best for you. Your Organic System Plan (OSP) indicates which records you need to maintain. However, some farmers and processors have difficulty keeping records that are clear, accurate, and thorough enough for CCOF to make a certification decision. For this reason, CCOF has a number of sample forms available for you to make copies of and use directly in your operation. In this packet, there are sample forms to help you keep track of seed plantings, farm inputs, equipment cleaning, harvest activities, and more. CCOF can provide you with other sample forms at your request. In addition, ATTRA has created a number of sample forms which can be found on their website: www.attra.ncat.org/organic.html

Q: What are the organic labeling requirements?
A: There are three major categories of labeling of organic products. The "100% Organic" label may be used on any processed product that is entirely organic. "Organic" may be used to label raw agricultural products (i.e. organic apples) and processed products that are at least 95% organic. The "Made with Organic [ingredients]" label is used for products that are at least 70% organic, as long as the remaining non-organic ingredients do not include GMOs (genetically modified organisms), are not irradiated, and are not grown using sewage sludge. Products that contain less than 70% organic are also covered in the NOP, but producers of these products are not required to be certified. There are some fine points regarding processing aids and use of certain ingredients that influence labeling, so labels should be submitted to CCOF for approval before they go to print to avoid costly mistakes.

Any product labeled “100% Organic”, “Organic”, or “Made with Organic [ingredients]” must include the name of the certifying agent that certified the handler of the finished product. This must appear on the information panel below or in close proximity to the name of the handler or distributor of the product, with no other wording or graphics in between. The statement should read “Certified organic by CCOF” or “Certified organic by California Certified Organic Farmers”. Products labeled "Organic" or "Made with Organic [ingredients]" must clearly identify organic ingredients as organic on the ingredient panel. All other labeling is optional, unless, of course, it is prohibited.

The USDA has created a table to help you determine what must and must not be included on labels and what is optional for each labeling category. This can be found online at www.ams.usda.gov/AMSv1.0/nop

Q: Are there resources to help farms maintain organic certification and stay informed?
A: Yes, CCOF prints a quarterly magazine and periodic updates that provide detailed information on certification issues and include helpful articles on various issues regarding organic standards and compliance. These resources are provided...
free of charge to all CCOF clients and supporting members. Past articles can be accessed through our online magazine archive.

As an accredited certifier, CCOF cannot provide consulting assistance. However, we maintain a list of organic consultants and agricultural advisors who can assist you with organic certification and regulatory compliance issues. Contact information for these resources can be found in the “Organic Consultants” section of this packet as well as on our website.

The National Sustainable Agriculture Information Service website (www.attra.ncat.org) provides numerous publications to help farmers, processors, and others learn about and prepare for organic production and certification. The University of California’s Western Region Organic Farming Compliance Handbook (http://www.sarep.ucdavis.edu/sfr/organic/ofch) is also a very good resource for organic farmers and agricultural professionals.

Q: Can I get outside help with my organic certification?
A: CCOF cannot actively consult with its clients regarding organic certification compliance. We do offer a list of organic consultants and agricultural advisors as a resource. Visit www.ccof.org/certification/help/consultants-ag-advisors for a list of organic consultants and agricultural advisors. Our list includes names and contact information as well as a description of the services each consultant provides. Organic consultants work in a variety of areas and can help with preparation of your Organic System Plan and addressing complicated regulatory issues.
Commercial Availability of Seed and Planting Stock
You must use organic seed and planting stock unless organic versions are commercially unavailable, with the exception that organic seed must always be used for production of edible sprouts.

**Commercial availability** is the ability to obtain seeds and/or planting stock in an appropriate form, quality, or quantity to fulfill an essential function in your organic system and is determined by CCOF during review of the Organic System Plan (OSP). CCOF strictly reviews this process annually to maintain the integrity of organic food production and encourage our members to actively search for organic seed and planting stock. **Start your search using our organic seed and planting stock supplier lists below.**

If you cannot find the specific organic seed or planting stock in the form, quality, or quantity needed, we recommend trialing organic varieties to show your commitment to meeting this requirement. If a third party such as a buyer or seed distributor determines your seed or planting stock, they must comply with the commercial availability requirement on your behalf.

In particular, we are aware that the availability of organic strawberry planting stock (i.e. crowns) is increasing. Organic strawberry producers must demonstrate diligent ongoing efforts such as: contacting suppliers known to offer organic planting stock, requesting organic from suppliers offering nonorganic planting stock with the desired characteristics, and trialing organic varieties. **Start your search using our organic strawberry planting stock supplier list below.**

Commercial Availability Recordkeeping Requirement
You must document your search for organic seed and planting stock. This includes ongoing evidence of active attempts to source organic versions, such as phone call logs, catalogues, letters, trialing records, or other documentation of good faith efforts.

Similar evidence must be provided in the event that organic seed or planting stock does not provide the necessary level of quality or meet the desired function. If a third party selects your seed or planting stock, you must be able to demonstrate they are making ongoing efforts on your behalf.

Additional Seed and Planting Stock Requirements
If organic seed and/or planting stock are not commercially available, you may use non-organic versions if they are non-GMO, and either untreated or treated ONLY with allowed substances listed on your OSP Materials List. You must maintain records of the status of all seed and planting stock, including the full brand name of any pelleting, coating, inoculant, or other treatment material used on organic or non-organic seed.

Annual Transplants
Annual transplants (seedlings) **MUST** be certified organic. You must maintain the supplier’s current NOP certificate and purchase invoices showing the organic status.

Production of Planting Stock
Non-organic planting stock grown for sale as planting stock (not to produce a crop) must be managed organically for one year prior to sale as organic. You must document your compliance with this requirement.
Organic Planting Stock Suppliers (Strawberry)

Innovative Organic Nursery, LLC*
Freedom, CA
Phone: (530) 941-0810
www.innovativeorganicnursery.com

Johnny’s Selected Seeds**
Waterville, ME
Phone: (877) 564-6697
www.johnnyseeds.com

Organic Seed Suppliers & Resources

www.organicseedfinder.org
www.seedalliance.org
www.pickacarrot.com
https://attra.ncat.org/attra-pub/organic_seed/

3 Star Lettuce*
Gonzalez, CA
Phone: (831) 675-3790
Fax: (831) 675-3826
www.3starlettuce.com

Agassiz Seed & Supply
West Fargo, ND
Phone: (701) 282-8118

Albert Lea Seed House
Albert Lea, MN
Phone: (800) 352-5247
www.alseed.com

Baker Creek Heirloom Seeds
Mansfield, MO
Phone: (417) 924-8917
Fax: (417) 924-8917
www.rareseeds.com

Bejo Seeds
Oceano, CA
Phone: (805) 473-2199
Fax: (805) 473-0897
www.bejoseeds.com

Berkeley Horticultural Nursery
Berkeley, CA
Phone: (510) 526-4704
www.berkeleyhort.com

Blaine’s Best Seeds
Rugby, ND
Phone: (701) 776-6023
Fax: (701) 776-6023

Blue River Hybrids
Kelley, IA
Phone: (800) 370-7979
Fax: (515) 233-3069
www.blueriverorgseed.com

Botanical Interests Inc.
Broomfield, CO
Phone: (800) 486-2647
www.botanicalinterests.com

Bountiful Gardens
Willits, CA
Phone: (707) 459-6410
Fax: (707) 459-1925
www.bountifulgardens.org

Borries Open Pollinated Seed Corn Farm
Teutopolis, IL
Phone: (217) 857-3377

Buckwheat Growers Association of Minnesota
Wadena, MN
Phone: (218) 631-9212
Fax: (218) 445-5673
www.buckwheatgrowers.com

BURPEE
Warminster, PA
Phone: (800) 888-1447
www.burpee.com

Butterbrooke Farm
Oxford, CT
Phone: (203) 888-2000

California Seed Production, Inc.*
Gilroy, CA
Phone: (408) 427-6805

Caudill Seed Company, Inc.
Louisville, KY
Phone: (502) 583-4402
www.caudillseed.com

Christie Farms
Clovis, NM
Phone: (575) 762-4759

Common Ground Farm
Spring Mills, PA
Phone: (814) 364-9171
www.commongroundfarm.com

Curtis & Curtis Seed
Claremont, CA
Phone: (530) 934-5125
www.dixonseed.com

Dirt Goddess Super Seeds
Sparta, NJ
Phone: (973) 248-2400
www.DirtGoddessSeeds.com

DLF International Seeds
Halsey, OR
Phone: (800) 888-1447
www.dlfis.com

* Certified by CCOF ** CCOF Business Partner
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<th><strong>E &amp; R Seed</strong></th>
<th><strong>Monro, IN</strong></th>
<th><strong>Garden Medicinals and Culinaries</strong></th>
<th><strong>Mineral, VA</strong></th>
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<tr>
<td>Phone: (260) 629-6827</td>
<td>Phone: (540) 872-8351</td>
<td>Phone: (540) 894-9481</td>
<td><a href="http://www.gardenmedicinals.com">www.gardenmedicinals.com</a></td>
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<tr>
<td>Fax: (260) 629-6827</td>
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<th><strong>Earthwise Processors LLC.</strong></th>
<th><strong>Moorhead, MN</strong></th>
<th><strong>Gardens Alive</strong></th>
<th><strong>Lawrenceburg, IA</strong></th>
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<tr>
<td>Phone: (218) 287-5510</td>
<td>Phone: (513) 354-1482</td>
<td><a href="http://www.gardensalive.com">www.gardensalive.com</a></td>
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<td><a href="http://www.sunopta.com">www.sunopta.com</a></td>
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<th><strong>Ebbesson Farms</strong></th>
<th><strong>Fairbanks, AK</strong></th>
<th><strong>Goerger Farms, Inc.</strong></th>
<th><strong>Wyndmere, ND</strong></th>
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<tr>
<td>Phone: 907-497-0440</td>
<td>Phone: (701) 439-2595</td>
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<td>Fax: 907-452-7783</td>
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<th><strong>Environmental Seed Producer</strong></th>
<th><strong>Albany, CA</strong></th>
<th><strong>Golden Harvest Organics LLC</strong></th>
<th><strong>Fort Collins, CO</strong></th>
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<tr>
<td>Phone: (805) 291-6172</td>
<td>Phone: (413) 383-2836</td>
<td><a href="http://www.ghorganics.com">www.ghorganics.com</a></td>
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<td>Fax: (541) 928-5581</td>
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<tr>
<td><a href="http://www.wildflowerseed.com">www.wildflowerseed.com</a></td>
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<th><strong>FEDCO Seeds</strong></th>
<th><strong>Waterville, ME</strong></th>
<th><strong>Gourmet Seed International</strong></th>
<th><strong>Hollister, CA</strong></th>
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<tr>
<td>Phone: (207) 873-7333</td>
<td>Phone: (831) 637-2411</td>
<td><a href="http://www.gourmetseed.com">www.gourmetseed.com</a></td>
<td></td>
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<tr>
<td>Fax: (207) 872-8317</td>
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<tr>
<td><a href="http://www.fedcoseeds.com">www.fedcoseeds.com</a></td>
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<th><strong>Ferry-Morse</strong></th>
<th><strong>Fulton, KY</strong></th>
<th><strong>Grassland Central</strong></th>
<th><strong>Jordan, MN</strong></th>
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<tr>
<td><a href="http://www.ferry-morse.com">www.ferry-morse.com</a></td>
<td>Phone: (952) 492-2990</td>
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<th><strong>Filaree Farm</strong></th>
<th><strong>Okanogan, WA</strong></th>
<th><strong>Great Harvest Organics</strong></th>
<th><strong>Atlanta, IN</strong></th>
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<tr>
<td>Phone: (509) 422-6940</td>
<td>Phone: (800) 937-2325</td>
<td><a href="http://www.greatharvestorganics.com">www.greatharvestorganics.com</a></td>
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<tr>
<td><a href="http://www.filareefarm.com">www.filareefarm.com</a></td>
<td>Fax: (317) 984-2364</td>
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<th><strong>Foundation Direct Seeds</strong></th>
<th><strong>Onalaska, WI</strong></th>
<th><strong>Harmony Farm Supply &amp; Nursery</strong></th>
<th><strong>Sebastopol, CA</strong></th>
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<tr>
<td>Phone: (800) 495-6649</td>
<td>Phone: (707) 823-9125</td>
<td><a href="http://www.harmonyfarm.com">www.harmonyfarm.com</a></td>
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<td></td>
<td>Fax: (707) 823-5586</td>
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<th><strong>Fred C. Gloeckner &amp; Company Inc.</strong></th>
<th><strong>Harrison, NY</strong></th>
<th><strong>Harris Seeds</strong></th>
<th><strong>Rochester, NY</strong></th>
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<tr>
<td>Phone: (800) 345-3787</td>
<td>Phone: (800) 544-7938</td>
<td><a href="http://www.harrisseeds.com">www.harrisseeds.com</a></td>
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<tr>
<td>Fax: (914) 698-0848</td>
<td>Fax: (877) 892-9197</td>
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<td><a href="http://www.fredgloeckner.com">www.fredgloeckner.com</a></td>
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<th><strong>Fruition Seeds</strong></th>
<th><strong>Naples, NY</strong></th>
<th><strong>Head Start Nursery</strong></th>
<th><strong>Gilroy, CA</strong></th>
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<tr>
<td>Phone: (585) 374-8903</td>
<td>Phone: (408) 842-3030</td>
<td><a href="http://www.headstartnursery.com">www.headstartnursery.com</a></td>
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<tr>
<td><a href="http://www.fruitionseeds.com">www.fruitionseeds.com</a></td>
<td>Fax: (408) 842-3224</td>
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<th><strong>Fungi Perfecti</strong></th>
<th><strong>Olympia, WA</strong></th>
<th><strong>Heirloom Acres LLC</strong></th>
<th><strong>New Bloomfield, MO</strong></th>
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<tr>
<td>Phone: (877) 564-6697</td>
<td>Phone: (573) 491-3001</td>
<td><a href="http://www.heirloomacresseeds.com">www.heirloomacresseeds.com</a></td>
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<tr>
<td>Fax: (360) 426-9377</td>
<td>Fax: (573) 491-31001</td>
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Jon’s Heirloom Plants  
Mansfield, MO  
Phone: (417) 924-9733  
www.JonsPlants.com

Keithly-Williams Seeds*  
Salinas, CA  
Phone: (800) 533-3465  
Fax: (831) 424-4297  
www.keithlywilliams.com

Kilgore Seed Co.  
Sanford, FL  
Fax: (407) 323-6630

King’s Agriseed LLC  
Rons, PA  
Phone: (717) 687-6224  
Fax: (717) 687-4331  
www.kingsagriseeds.com

Kitazawa  
Oakland, CA  
Phone: (510) 595-1188  
Fax: (510) 595-1860  
www.kitazawaseed.com

Kurt Aakre  
Karlstad, MN  
Phone: (218) 618-8432

L. A. Hearne Company*  
King City, CA  
Phone: (831) 385-5441  
Fax: (831) 385-4377  
www.hearneseed.com

L.D. Oliver Seed Co.  
Milton, VT  
Phone: (802) 893-2739  
Fax: (802) 893-2197

Lakeland Organics/Bruegger Seeds  
Colfax, WI  
Phone: (715) 962-4319

Lakeview Organic Grain  
Pen Yan, NY  
Phone: (315) 531-1038  
Fax: (315) 531-1038  
www.lakevieworganicgrain.com

Lancaster Agriculture Products  
Ronks, PA  
Phone: (717) 687-9222  
Fax: (717) 687-9355  
www.lancasterag.com

Landis Valley Assoc. Heirloom Seed Project  
Lancaster, PA  
Phone: (717) 569-0401  
Fax: (717) 569-2147

Lawler Farm Center  
Lawler, IA  
Phone: (800) 352-5247

Lockwood Seed and Grain*  
Chowchilla, CA  
Phone: (559) 665-5702  
Fax: (559) 665-4911

Marianna’s Heirloom Seeds  
Copemish, MI  
Phone: (616) 446-9191  
Fax: (616) 807-3088  
www.mariseeds.com

Mary’s Heirloom Seeds  
Hollywood, FL  
(954) 364-8841

Masters Choice  
Anna, IL  
Phone: (866) 444-1044  
Fax: (618) 833-2210  
www.seedcorn.com

Meadow Creek Enterprise  
Dickeyville, WI  
Phone: (608) 586-7564

Morgan County Wholesale  
Barnett, MO  
Phone: (573) 378-2655

Mountain Valley Growers  
Squaw Valley, CA  
Phone: (559) 338-2775  
Fax: (559) 338-0075  
www.mountainvalleygrowers.com

Native Seeds/SEARCH  
Tucson, AZ  
Phone: (866) 622-5561  
Fax: (520) 622-5591  
www.nativeseeds.org

Natural Gardening Company*  
Petaluma, CA  
Phone: (707) 766-9303  
Fax: (707) 766-9747  
www.naturalgardening.com

Nature and Nurture Seeds  
Dexter, MI  
Phone: (734) 929-0802  
www.natureandnurtureseeds.com

New England Seed Co.  
Hartford, CT  
Phone: (800) 825-5477  
Fax: (877) 229-8487  
www.neseed.com

Nichols Garden Nursery  
Albany, OR  
Phone: (800) 422-3985  
Fax: (800) 231-5306  
www.nicholsgardennursery.com

North Pacific Seeds, Inc*  
San Joaquin, CA  
Phone: (559) 693-4001  
Fax: (559) 693-0071

North American Seed Company*  
Greenfield, CA  
Phone: (831) 674-3090

NW Garlic  
Ridgefield, WA  
Phone: (360) 573-4868

Oasis Organics*  
Brawley, CA  
Phone: (760) 554-5999  
Fax: (760) 344-6072  
www.oasis-organics.com

Omega Seed*  
Glenn, CA  
Phone: (530) 934-5149  
Fax: (530) 934-4447  
www.omegaseed.com

Organic Seed People  
Eugene, OR  
Phone: (541) 632-4577  
www.organicseedpeople.com

Orsetti Seed Company, Inc.*  
Hollister, CA  
Phone: (831) 636-4822  
Fax: (831) 636-4814  
www.orsettiseeds.com

Osborne Seed Company, LLC**  
Mount Vernon, WA  
Phone: (360) 424-7333  
Fax: (360) 424-8900  
www.osborneseed.com

* Certified by CCOF  ** CCOF Business Partner
Southern Exposure Seed Exchange
Mineral, VA
Phone: (540) 894-9480
Fax: (540) 894-9481
www.southernexposure.com

Sow True Seed
Asheville, North Carolina
Phone: (828) 254-0708
Fax: (828) 254-0709
www.sowtrueseed.com

Strictly Medicinal Seeds
Williams, OR
Phone: (541) 846-6704
Fax: (541) 846-0872
www.strictlymedicinalseeds.com

Sunnyland Seeds
Paradox, CO
Phone: (970) 859-7248

Superior Organic Grains, Ltd.
Seymour, WI
Phone: (920) 833-6953
Fax: (920) 833-2751

Sustainable Seed Company*
Covelo CA
Phone: (707) 703-1242
www.sustainableseedco.com

Sweet Corn Organic Nursery
Show Low, AZ
Phone: (928) 537-2676
www.sweetcornorganicnursery.com

Terra Organics*
Maxwell, CA
Phone: (530) 438-2126
Fax: (530) 438-2171
www.terranorganics.com

Territorial Seed Company*
Cottage Grove, OR
Phone: (800) 626-0866
Fax: (888) 657-3131
www.territorialseed.com

The Cooks Garden
Warinster, PA
Phone: (800) 888-1447
www.cooksgarden.com

The Living Seed Company*
Pt. Reyes Station, CA,
Phone: (415) 663-8002
www.livingseedcompany.com

The Maine Potato Lady
Guilford, ME
Phone: (207) 717-5451
www.mainepotatolady.com

The Pepper Gal
Fl. Lauderdale, FL
Phone: (954) 537-5540

Tomato Growers Supply Co
Fort Meyers, FL
Phone: (888) 478-7333
Fax: (888) 768-3476
www.tomatogrowers.com

Tomatofest Heirloom Tomato Seeds*
Little River, CA
Phone: (707) 937-1218
www.tomatofest.com

Top Notch Seeds, Inc*
Brawley, CA
Phone: (760) 344-9700
Fax: (760) 344-8512

Tozer Seeds America, LCC
Santa Maria, CA
Phone: (805) 922-6300
Fax: (805) 922-2111
www.tozerseeds.com

Turtle Tree Seed
Copake, NY
Phone: (800) 930-7009
www.turtletreeseed.org

Underwood Gardens
Woodstock, IL
Phone: (815) 338-7201
Fax: (815) 338-6279
www.underwoodgardens.com

Uprising Seeds
Bellingham, WA
Phone: (360) 778-3749
www.uprisingorganics.com

Upstream Natives
Tangent, OR
Phone: (800) 247-7815
Fax: (541) 926-5038
www.agsp.us

Victory Seed Co.
Molalla, OR
Phone: (503) 829-3126
Fax: (503) 829-3126
www.victoryseeds.com

Vitalis Organic Seeds*
Salinas, CA
Phone: 831-751-0937
www.vitalisorganic.com

W-L Alfalfas
Ozark, MO
www.wlalfalfas.com

Weaver Seed of Oregon
Crabtree, OR
Phone: (541) 924-9701
Fax: (541) 924-9702
www.weaverseed.com

Welter Seed and Honey Company
Onslow, IA
Phone: (800) 470-3325
Fax: (536) 485-2764
www.welterseed.com

Wheatgrass Kits
Springville, UT
Phone: (866) 948-4727
Fax: (801) 491-8728
www.wheatgrasskits.com

Wild Garden Seed
Philomath, OR
Phone: (541) 929-4068
www.wildgardenseed.com

Williams Hudson Bay Farm
Milton-Freewater, OR
Phone: (541) 558-3918

Woodhouse Farming + Seed Co.*
Tulelake, CA
Phone: (430) 667-2031
Fax: (530) 667-2034

Wood Prairie Farm
Bridgewater, ME
Phone: (207) 429-9765
Fax: (207) 429-8201
www.woodprairie.com

White Seed Company
Oxnard, CA
Phone: (805) 983-4923
Fax: (805) 983-1282
www.whiteseed.com

* Certified by CCOF
** CCOF Business Partner
Organic and Food Safety Consultants

Need outside help? CCOF cannot actively consult with its clients regarding organic certification compliance. We do offer a list of organic consultants and agricultural advisors as a resource. This list includes names and contact information as well as a description of the services each consultant provides. Organic consultants work in a variety of areas and can help with preparation of your Organic System Plan and addressing complicated regulatory issues. Visit [www.ccof.org/certification/help/consultants-ag-advisors](http://www.ccof.org/certification/help/consultants-ag-advisors) for the most current list of consultants.

### Organic Consultants

<table>
<thead>
<tr>
<th>Name and Description</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>Ash Street Organics Inc</strong>&lt;br&gt;Kelly is a sought-after consultant for American and Canadian companies of all sizes. With a flexible approach, Kelly helps her clients efficiently and cost-effectively prepare for and maintain organic certification. Her work as an active inspector, trainer and committee member keeps her current with organic industry changes.&lt;br&gt;&lt;br&gt;&lt;b&gt;Specialization&lt;/b&gt;: Canada Organic Regime (COR) and equivalencies, National Organic Program (NOP) and equivalencies, Soil Association Health &amp; Beauty Standards&lt;br&gt;&lt;b&gt;Languages in addition to English&lt;/b&gt;: Basic conversational French</td>
<td><strong>Kelly A. Monaghan</strong>&lt;br&gt;Toronto, Canada&lt;br&gt;(416) 528-1490&lt;br&gt;<a href="mailto:kelly@ashstreetorganics.com">kelly@ashstreetorganics.com</a>&lt;br&gt;www.ashstreetorganics.com&lt;br&gt;&lt;b&gt;Service Area&lt;/b&gt;: Physically available throughout North America, available globally via electronic means.</td>
</tr>
<tr>
<td><strong>BiOrganic Solutions Mexico</strong>&lt;br&gt;Apoyo y gestión de Certificaciones y/o inspecciones orgánicas, desarrollo de Plan de Manejo Orgánico, Gestión de Registro y auditorias; Revisión y registro de Insumos (Fertilizantes y Plaguicidas) Acreditación de OMRI, CDFA, etc; Soluciones a la medida. Vinculación con el sector orgánico. Acreditación orgánica.&lt;br&gt;&lt;br&gt;&lt;b&gt;Conduct Organic Certifications and/or Inspections, Development of Organic System Plan, carry out audits or inspections; Input Review and registration (Fertilizers &amp; Pesticides) OMRI, CDFA, etc; Tailored Solutions. Organic Networking. Organic Accreditation.&lt;/b&gt;&lt;br&gt;&lt;br&gt;&lt;b&gt;Specialization&lt;/b&gt;: Certificaciones y Registros; USDA-NOP, LOOA-SAGARPA rules&lt;br&gt;&lt;b&gt;Languages in addition to English&lt;/b&gt;: Español</td>
<td><strong>René Anguiano Uribe</strong>&lt;br&gt;Guadalajara, Mexico&lt;br&gt;(333) 579-7668&lt;br&gt;<a href="mailto:rene@biorganics.com.mx">rene@biorganics.com.mx</a>&lt;br&gt;www.biorganics.com.mx&lt;br&gt;&lt;b&gt;Service Area&lt;/b&gt;: México, Estados Unidos, Centro y Sur América</td>
</tr>
<tr>
<td><strong>Cannabis Ag Advisors</strong>&lt;br&gt;I have been involved in organic ag for nearly twenty years (both growing and inspecting), as well as working closely with cannabis production for the last 10 years, and now with hemp as a viable crop! I offer organic certification help and consulting for hemp, as well as SOP’s and complaint practices for cannabis production. Also, how to maintain biodiversity within hemp and cannabis operations.&lt;br&gt;&lt;br&gt;&lt;b&gt;Specialization&lt;/b&gt;: Grower, Processor/Handler</td>
<td><strong>Seth Rosmarin</strong>&lt;br&gt;(530) 559-3552&lt;br&gt;<a href="mailto:cannabisagadvisors@gmail.com">cannabisagadvisors@gmail.com</a>&lt;br&gt;&lt;b&gt;Service Area&lt;/b&gt;: Anywhere or via phone or video chat</td>
</tr>
<tr>
<td>Name and Description</td>
<td>Contact Information</td>
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| Christie Organic Consultants, Inc.  
Having worked both for major organic certification agencies as an inspector, reviewer, and certification representative, and as an independent organic consultant with a prominent consulting firm, anything from the most humble farm to the most complex multi-ingredient processing and packing operations, Lois Christie has seen it all from both sides, making Christie Organic Consultants uniquely qualified to assist you with all things organic. Lois is well versed in the regulations and requirements for the USDA National Organic Program (NOP), as the international standards such as Canada, the EU, Japan and Switzerland. We will train you and your staff, prepare your application and update existing forms and systems or create new ones, as needed. We will also assist with material reviews, extensive or complex responses, mediations and/or appeals.  
Después de haber trabajado para los principales organismos de certificación orgánica como un inspector, revisor y representante de certificación y como consultor independiente orgánico con una consultoría prominente, Lois Christie ha visto todo de diversas perspectivas, desde la más humilde granja hasta el más complejo procesamiento de multi-ingrediente al igual que operaciones de empaque; esto hace Christie Organic Consultants este capacitada especialmente para ayudarle con todo su manejo orgánico. Lois está altamente capacitada en los reglamentos y requisitos para el programa orgánico nacional (NOP) del USDA, así como muchas normas internacionales tales como Canadá, la UE, Japón y Suiza. Capacitaremos a su personal, prepararemos su solicitud y actualizaremos las formas y sistemas existentes o crear nuevos procesos según sea necesario. También le ayudaremos con materiales y opiniones; respuestas extensas o complejas, mediaciones y/o apelaciones.  
**Specialization:** Grower, Livestock, Processor, Trader, Co-Packer, Retail, Restaurant. USDA National Organic Program, Mexico (Reglamento de Productos Orgánicos/SAGARPA), Biodynamic, Non-GMO Certification, NSF 305 Body Care Certification, Material Registration (Review, OMRI, WSDA, CDFA)  
**Languages in addition to English:** Spanish | Lois Christie  
1119 S. Mission Rd. #245  
Fallbrook, CA 92028  
(760) 723-3775  
lois@christieorganic.com  
www.christieorganic.com  
**Service Area:** Worldwide, specializing in the U.S. and Mexico |
| Common Ground Organic Consulting  
You do the farming, I'll do the paperwork. Services include: beginning the organic certification process, inspection preparation, ongoing communication with your certifier, and hourly consultations for questions pertaining to transitioning to organic, input materials, record-keeping, adverse actions, and more.  
**Specialization:** Grower | Kelly Korman  
1199 S Federal Hwy, Suite 241  
Boca Raton, FL 33432  
(561) 377-2197  
kelly@commongroundorganic.com  
www.commongroundorganic.com  
**Service Area:** U.S. |
| Daniel Giacomini  
Independent nutritional and dairy management consultant for 25 years focusing on both conventional and certified organic dairy operations. Developed a process to customize nutritional and management programs for dairy farmers and the dairy feed industry while working to create a greater interface between industry and the dairy farmer - particularly certified organic dairy farmers.  
**Specialization:** Livestock (dairy) | Daniel Giacomini  
P.O. Box 354  
Middletown, CA 94561  
(707) 987-9184  
dg.giacomini@gmail.com |
| Dr. Joe Montecalvo  
Specializes in all aspects of handler and food processing certification requirements for USDA-NOP, EU and export to Japan and Canada compliance requirement. Have served as both an inspector and consultant to the organic food processing industry since 1993. Also specialize in organic food safety, HACCP assessments and optimization of plant sanitation operations and employee training in all areas of organic food safety.  
**Specialization:** Processor/Handler | Joe Montecalvo, PhD  
510 Fresno Ave.  
Morro Bay, CA 93442  
(805) 772-3574  
montecalvo@charter.net  
**Service Area:** U.S. and international |
| Four Seasons Ag Consulting  
Farming organically ourselves since 1989, we help develop Farm Plans and OSPs. We also provide full-service monitoring and recommendations for pest, disease and weed management and fertility needs.  
**Specialization:** Grower | Cindy Lashbrook, Bill Thompson  
12230 Livingston Cressey Rd.  
Livingston, CA 95334  
(209) 761-0081  
foursea@clearwire.net  
**Service Area:** Central and Northern California |
<table>
<thead>
<tr>
<th>Name and Description</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>Full Circle Consulting LLC</strong></td>
<td><strong>Patti Bursten Deutsch</strong></td>
</tr>
</tbody>
</table>
| 20 years of experience in the organic industry, with food safety emphasis [GFSI, GMP, HACCP]. Services include organic compliance assessment, organic system plan development, certification application, employee training, inspection support, supplier/co-packer audits. **Specialization**: Processor/Handler, Broker/Trader, Co-Packer/Private Labeler, Retailer | P.O. Box 165
Viroqua, WI 54665  
(608) 206-6499  
pattibd@gmail.com  
**Service Area**: North America |
| **Independent Organic Services, Inc.**                                               | **Garth Kahl**                                                                      |
| Consulting and assistance in all areas of organic production, processing and certification. Over 20 years working in organic certification. Accredited organic inspector, former certification program manager for a large national certifier. Trained in HACCP, ISO 9001:2001. Experienced with NOP, JAS, COR and EU organic standards. **Specialization**: Farming, Livestock, Processor/Handler, apiculture, community grower groups, and transition to Organic (agricultura, ganado, manipulación/procesamiento, apicultura, grupos comunitarios y la transición a producción orgánica) **Languages in addition to English**: Spanish  
Consultoría y asistencia en todas las áreas de producción, procesamiento y certificación orgánica. Más de 20 años trabajando en certificación orgánica. Inspector orgánico acreditado, ex gerente del programa de certificación para un gran certificador nacional. Formado en HACCP, ISO 9001: 2001. Experiencia con NOP, JAS, COR y los estándares orgánicos de la UE. **Specialización**: Agricultura, ganado, manipulación/procesamiento, apicultura, grupos comunitarios y la transición a producción orgánica) **Languages in addition to English**: Spanish  | 14941 Lobster Valley Rd.  
Alsea, OR 97324  
(541) 486-4400 / (541) 602-2156  
gkahl@peak.com  
www.independentorganic.com  
**Service Area**: Global |
| **Integrated Organic Services, Inc.**                                                 | **Cara Smiley**                                                                     |
| Based in Mexico, we provide evaluation, development, training and verification to the following international organic standards to companies located in the USA, Mexico and Central and South America: NOP, COR, EU, JAS, IFOAM and CAAQ. We evaluate inputs for compliance to the NOP and translate the documentation required to obtain OMRI registration. We put our bilingual organic expertise at your disposal. Basado en México, proveemos evaluación, desarrollo, capacitación y verificación a las siguientes normas orgánicas internacionales a empresas ubicadas en los EEUU, México y Centro y Sur América: NOP, COR, EU, JAS, IFOAM y CAAQ. Evaluamos el cumplimiento de insumos al NOP y traducimos la documentación requerida para obtener el registro OMRI. **Specialization**: Grower (including greenhouse), Processor/Handler, Retail **Languages in addition to English**: Spanish | Oaxaca, Oaxaca, Mexico  
+52 1-951-228-3386  
csmiley@integratedorganic.com  
www.integratedorganic.com  
**Service Area**: Mexico, Central America, South America, U.S. |
| **Karlin Strategic Consulting LLC**                                                   | **Marni Karlin**                                                                    |
| With over 15 years experience in private/non-profit sectors, and all three branches of federal government, Karlin Strategic Consulting offers persuasive and effective regulatory and policy advocacy, political strategy, and coalition building for the organic food and agriculture sector. Former VP of Government Affairs/General Counsel for the Organic Trade Association. **Specialization**: Regulatory and policy assistance; strategic advice and counsel | 2107 S Street NW Unit M  
Washington, D.C. 20008  
(202) 236-7473  
marni@karlinstrategic.com  
www.karlinstrategic.com  
**Service Area**: Worldwide |
<table>
<thead>
<tr>
<th>Name and Description</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>Keep It Simple: Organic Solutions</strong></td>
<td>Benjamin Lewis</td>
</tr>
<tr>
<td>Because all operations are unique, I am dedicated to designing compliance systems</td>
<td>204 J St.</td>
</tr>
<tr>
<td>that are tailored to meet the needs of your operation while being practical,</td>
<td>Davis, CA 95616</td>
</tr>
<tr>
<td>manageable and above all simple. Because if it doesn't work for you, it doesn't work.</td>
<td>(530) 574-1407</td>
</tr>
<tr>
<td>As a full time organic inspector since 2006, I have completed over 1,200 inspections,</td>
<td><a href="mailto:SimpleOrganicSolutions@gmail.com">SimpleOrganicSolutions@gmail.com</a></td>
</tr>
<tr>
<td>trace-back audits to dry matter calculations, I have the necessary experience to</td>
<td></td>
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<td>reduce your paperwork burden while providing solid systems of documentation that</td>
<td></td>
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<td>will keep your certification efforts as efficient and hassle-free as possible.</td>
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<tr>
<td><strong>Specialization:</strong> Grower, Livestock, Processor/Handler</td>
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<tr>
<td><strong>Mark Chass</strong></td>
<td>Mark Chass</td>
</tr>
<tr>
<td>Comprehensive certification and inspection experience since 1982.</td>
<td>P.O. Box 2161</td>
</tr>
<tr>
<td><strong>Specialization:</strong> Grower, Livestock, Processor/Handler</td>
<td>Sebastopol, CA 95473</td>
</tr>
<tr>
<td><strong>ORG&amp;NICS</strong></td>
<td>(707) 824-9544</td>
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<tr>
<td>The ORG&amp;NICS online course is a rapid, simplified walk-through to best prepare you,</td>
<td>cell (707) 217-6351</td>
</tr>
<tr>
<td>your employees and your facility for the USDA Organic Certification audit and</td>
<td><a href="mailto:markchass@comcast.net">markchass@comcast.net</a></td>
</tr>
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<td>continued compliance. No matter your product, whether it’s energy bars, a great new</td>
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<td>line of skincare or the best herbal remedy, this course has all the required regulatory</td>
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<td>preparation and details ready for you. You just customize and fill in the blanks</td>
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<td>while guided each step of the way (including live one-on-one help) to being fully</td>
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<td>prepared for your first successful USDA Organic Audit.</td>
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<tr>
<td><strong>Specialization:</strong> Personal Care and Food Products for Manufacturers, Processors</td>
<td></td>
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<tr>
<td><strong>Organic Consulting Firm, The</strong></td>
<td>Vickie Natale</td>
</tr>
<tr>
<td>Let The Organic Consulting Firm (The OCF) do the work for you! The OCF is an</td>
<td>30520 Rancho California Road Suite 107-101</td>
</tr>
<tr>
<td>international company providing full-service evaluation, development, training, and</td>
<td>Temecula, CA 92591</td>
</tr>
<tr>
<td>verification to organic standards, including USDA, JAS, Canada, EU, and others.</td>
<td>(951) 676-4395</td>
</tr>
<tr>
<td>The founders are active in today’s organic certification industry. The OCF will</td>
<td><a href="mailto:info@thecf.com">info@thecf.com</a></td>
</tr>
<tr>
<td>integrate organic compliance into existing procedures to create a complete customized</td>
<td><a href="http://www.TheOCF.com">www.TheOCF.com</a></td>
</tr>
<tr>
<td>Organic System Plan.</td>
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<tr>
<td><strong>Specialization:</strong> Grower, Livestock, Processor/Handler, Retail</td>
<td></td>
</tr>
<tr>
<td><strong>Organic Education Solutions (OES), LLC</strong></td>
<td>Krista Wanser</td>
</tr>
<tr>
<td>Organic Education Solutions offers premier trainings, products and consulting</td>
<td>P.O. Box 104</td>
</tr>
<tr>
<td>services to organic and food safety operators. Our goal is to increase your</td>
<td>Dwight, NE 68635</td>
</tr>
<tr>
<td>company’s compliance to industry requirements. We offer critical knowledge of best</td>
<td>(608) 206-6499</td>
</tr>
<tr>
<td>practices to improve the performance of your team and system and prevent common</td>
<td>support@organiceducation</td>
</tr>
<tr>
<td>and costly mistakes. Visit us at our website and try our training kit, “Keep It</td>
<td>solutions.com</td>
</tr>
<tr>
<td>Organic” for organic processing employees.</td>
<td><a href="http://www.organieducationsolutions.com">www.organieducationsolutions.com</a></td>
</tr>
<tr>
<td><strong>Specialization:</strong> Qualified for national and international organic and food safety</td>
<td></td>
</tr>
<tr>
<td>programs for growers, livestock and processors</td>
<td></td>
</tr>
<tr>
<td><strong>Organic Help</strong></td>
<td>Carol Cripe</td>
</tr>
<tr>
<td>Organic certification consultant specializing in crops and processing. Services</td>
<td>18870 Stetson St</td>
</tr>
<tr>
<td>include assessment to USDA NOP and international standards compliance: Offering</td>
<td>Apple Valley, CA 92308</td>
</tr>
<tr>
<td>complete Application and Organic System Plan development. Consulting with</td>
<td>(760) 550-0519</td>
</tr>
<tr>
<td>emphasis on support and education for the producer and staff.</td>
<td><a href="mailto:lilacoaksranch@gmail.com">lilacoaksranch@gmail.com</a></td>
</tr>
<tr>
<td><strong>Specialization:</strong> Grower, Processor/Handler</td>
<td></td>
</tr>
<tr>
<td><strong>Organic Integrity International</strong></td>
<td>Rick Martinez</td>
</tr>
<tr>
<td>Over 35 years of experience in organic handling, farming and consulting/training.</td>
<td>908 W. Virginia Ave</td>
</tr>
<tr>
<td>Have worked in over 40 countries with governments, many of the largest organic</td>
<td>Tampa, FL 33603</td>
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<td>companies in the world down to small start-ups. I am sure we can assist in bringing</td>
<td>(813) 765-0282</td>
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<td>success to your certified organic endeavors.</td>
<td><a href="mailto:organicintegrity@msn.com">organicintegrity@msn.com</a></td>
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<tr>
<td><strong>Specialization:</strong> Grower, Grower Groups, Processor/Handler (simple and complex</td>
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<tr>
<td>manufacturing), Retail</td>
<td><strong>Service Area:</strong> Worldwide</td>
</tr>
<tr>
<td><strong>Languages in addition to English:</strong> Spanish</td>
<td></td>
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<tr>
<td>Name and Description</td>
<td>Contact Information</td>
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<td><strong>Organic Systems International, Inc.</strong>&lt;br&gt;Specialist in farm and handler organic, food safety and quality compliance consulting and training. Quick delivery of high quality plans, streamlined and customized to the company's needs. 20 years experience in organic audits. Currently enrolled at Utah State University for a Masters in Food Safety and Quality.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Grower, Livestock, Processor/Handler&lt;br&gt;&lt;b&gt;Languages in addition to English:&lt;/b&gt; French</td>
<td><strong>Stanley Edwards</strong>&lt;br&gt;1665 N. 1770 E&lt;br&gt;Logan, UT 84341&lt;br&gt;(208) 354-4467&lt;br&gt;<a href="mailto:stanley.edwards@comcast.net">stanley.edwards@comcast.net</a>&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; Worldwide</td>
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<td><strong>Richard D. Siegel Law Offices</strong>&lt;br&gt;Agricultural lawyer in Washington, DC, for over 30 years, specializing in legal counsel and Federal government representation for organic food &amp; fiber companies, ingredient companies, fertilizer and seed companies, associations and certifiers. Former Deputy Assistant Secretary, USDA.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Regulatory Assistance</td>
<td><strong>Richard Siegel</strong>&lt;br&gt;600 New Hampshire Ave. NW #500&lt;br&gt;Washington, D.C. 20037&lt;br&gt;(202) 518-6364&lt;br&gt;fax (202) 234-3550&lt;br&gt;<a href="mailto:rjsiegel@rdslaw.net">rjsiegel@rdslaw.net</a>&lt;br&gt;www.rdslaw.net&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; U.S. and international</td>
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<td><strong>Rick Falkenberg, Ph.D.</strong>&lt;br&gt;We simplify the certification process for you, no matter if you are experienced or a beginning organic producer, processor, trader, distributor, retailer or restaurateur. We can assist you in assuring that your organic facility, ingredient and product suppliers are fully compliant to standards such as the USA NOP 7 CFR Part 205, the European Union EEC 2092/91, the Japan JAS and IFOAM.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Processor/Handler, Retail</td>
<td><strong>Rick Falkenberg, Ph.D.</strong>&lt;br&gt;Turlock, CA 95382&lt;br&gt;(831) 596-3652&lt;br&gt;fax (888) 867-4137&lt;br&gt;<a href="mailto:falkenberg@sbcglobal.net">falkenberg@sbcglobal.net</a>&lt;br&gt;www.solegalsolutions.com&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; California and Pacific Northwest</td>
</tr>
<tr>
<td><strong>Sheila Linderman</strong>&lt;br&gt;Organic certification and products specialist, with expertise in processing, farming, and personal care/cosmetics.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Grower, Processor/Handler, Personal Care Products, Retail&lt;br&gt;&lt;b&gt;Languages in addition to English:&lt;/b&gt; French, German, Italian, Spanish</td>
<td><strong>Sheila Linderman</strong>&lt;br&gt;5265-1 Newcastle Avenue&lt;br&gt;Encino, CA 91316&lt;br&gt;(818) 578-3786&lt;br&gt;cell (818) 235-2232&lt;br&gt;<a href="mailto:sheila@sheilalinderman.com">sheila@sheilalinderman.com</a>&lt;br&gt;www.sheilalinderman.com&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; U.S., Canada, EU (particularly France, Germany, Italy, Spain, UK), Morocco</td>
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<td><strong>Simple Organic Solutions</strong>&lt;br&gt;Experts in processing and handling. SOS knows the regulations, understands the processing industry and can accommodate to your unique needs.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Personal Care Products, Processor/Handling</td>
<td><strong>Bob Durst</strong>&lt;br&gt;1873 Bulleard&lt;br&gt;Philomath, OR 97370&lt;br&gt;(541) 740-6490&lt;br&gt;fax (801) 991-5660&lt;br&gt;<a href="mailto:BobD@SimpleOrganicsolutions.com">BobD@SimpleOrganicsolutions.com</a>&lt;br&gt;www.simpleorganicsolutions.com&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; Primarily Western U.S.</td>
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<td><strong>Solstice Solutions</strong>&lt;br&gt;Solstice Solutions specializes in regulatory and certification assistance for the mushroom farming, processing and retail industries. Whether you are just starting your operation, or need assistance transitioning to a Certified Organic status, we have a solution for you! We are experts in mushroom farming, organic certification, and MGAP systems.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Grower, Processor/Handler, Broker, Private Label, Retail/Restaurant, Split-Operations</td>
<td><strong>Krysta Froberg</strong>&lt;br&gt;P.O. Box 10182&lt;br&gt;Spokane, WA 99209&lt;br&gt;(509) 994-7611&lt;br&gt;<a href="mailto:krysta@solsticesolutionslt.com">krysta@solsticesolutionslt.com</a>&lt;br&gt;www.solsticesolutionslt.com&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; Worldwide</td>
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<td><strong>Soporte Tecnocomercial de México SC/Agrosupport of Mexico</strong>&lt;br&gt;Experience in all aspects of handler and crop certification requirements for USDA-NOP, Organic Food Safety, HACCP assessments and optimization of plant sanitation operations, as well as employee training in all areas of organic food safety.&lt;br&gt;&lt;b&gt;Specialization:&lt;/b&gt; Technical and commercial support in the whole agricultural supply chain&lt;br&gt;&lt;b&gt;Languages in addition to English:&lt;/b&gt; Spanish</td>
<td><strong>Eduardo Medina</strong>&lt;br&gt;Batalla de Churubusco 1870-1 Col. Chapultepec&lt;br&gt;Culiacán, Sinaloa, Mexico 80040&lt;br&gt;(667) 713-9592 / (667) 713-9556&lt;br&gt;(667) 755 0676&lt;br&gt;<a href="mailto:emedina@agsm.mx">emedina@agsm.mx</a>&lt;br&gt;www.agsm.mx&lt;br&gt;&lt;b&gt;Service Area:&lt;/b&gt; U.S., Mexico, and South America</td>
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## Sustainable Strategies

Advisors in Food and Agriculture. Bob Anderson is a recognized authority and has hands-on experience in all aspects of organic agriculture, organic processing, organic certification, marketing, government relations and international trade. He also serves as an advisor to OTA, the USDA, NOP, Foreign Agriculture Service, USTR and U.S. Department of State. Until 2000, he was president of Walnut Acres Organic Farms, America's original organic farm and first value added processor.

**Specialization:** Processor/Handler and International/foreign certifications and trade agreements as well as Organic Strategies and Livestock production, including Animal Welfare.

### Todd Linsky Consulting

Todd Linsky Consulting, an organic brand management company, offers a balanced approach and a quality of service not currently available. TLC focuses on serving the comprehensive needs of growers, retailers, and wholesalers worldwide by building brands and increasing supplies while maintaining the integrity of the natural products industry.

**Specialization:** organic brand management; bridging the gap between the grower, the wholesaler, and the retail community

### Wolf, DiMatteo & Associates, Inc.

Experts in organic regulations, policy, compliance, strategy, production, and handling. NOSB petitions; certification assistance, Organic System Plans for NOP, EU, COR; input reviews and OMRI, WSDA, CDFA approvals. Helping people with strategic plans, sustainable development, and triple bottom line mission for over 30 years. Network of associates worldwide.

**Specialization:** Grower, Livestock, Processor/Handler, Retail, Wild Harvest

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### Name and Description

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<th>Contact Information</th>
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<tbody>
<tr>
<td>Stephen V. Bird</td>
</tr>
<tr>
<td>10 Raymond Court</td>
</tr>
<tr>
<td>Logan, UT 84321</td>
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<tr>
<td>(916) 214-3954</td>
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<tr>
<td><a href="mailto:stephenvbird@gmail.com">stephenvbird@gmail.com</a></td>
</tr>
<tr>
<td><a href="http://www.organicandfoddsafetytraining.com">www.organicandfoddsafetytraining.com</a></td>
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<tr>
<td><strong>Service Area:</strong> California and Western States</td>
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<p>| CAFF (Community Alliance with Family Farmers) |
| The Community Alliance with Family Farmers advocates for CA family farmers and sustainable agriculture. CAFF’s food safety services to farmers include: Workshops to assist growers in understanding what GAPs are and what growers need to do to follow/adopt GAP principles; One-on-one field visits to help identify areas of concern and where possible practical solutions to food safety concerns; Review of food safety plans for third party audit preparation and assistance for preparing documentation for an audit; Mock audits for ensuring preparedness for a 3rd party audit; and food safety resources for farmers. CAFF members receive reduced rates for these services. A description of CAFF’s food safety services can also be found at <a href="http://www.caff.org/programs/foodsafety">www.caff.org/programs/foodsafety</a>. |
| <strong>Specialization:</strong> Food safety for family farms |</p>
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<th>Name and Description</th>
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<td><strong>Cathy Carlson</strong></td>
<td><strong>Cathy Carlson</strong></td>
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| Cathy Carlson is a private consultant for on farm food safety programs of all sizes. She brings to farmers a diverse background of program management, regulatory experience and sustainable farming as a Farm Fellow with the Ecological Farming Association. She has spent the past few years working as a Quality Assurance and Food Safety Manager for the fresh cut produce industry in the Central Coast area. Prior to that she worked for state and federal agencies as a policy regulator and agriculture research aide. She has been the project manager on diverse projects ranging from residential construction to sustainable small-scale farming. Her mission is to diversify a simple, low cost food safety plan to assist and advise family farmers as the requirements of the food safety modernization act are unveiled. **Specialization:** Fresh Cut Produce (Leafy Greens) | Carlson Food Safety Consulting  
(831) 818-4109  
carlsonfsconsulting@gmail.com  
www.linkedin.com/in/cathycarlson |
| **Gary Rohman** | **Gary Rohman** |
| Gary Rohman’s career spans over 30 years in agriculture and ranch operations. In 2009, Rohman began Farm to Fork, LLC, which specializes in food safety compliance consulting. Rohman builds food safety programs for growers that walk them through the requirements of the food safety standards, simplifying the audit process for each grower while teaching them the importance of food safety. Rohman understands the complexities of farming in the 21st century, and can offer many cost/time saving ideas to meet food safety compliance. **Specialization:** Food Safety Compliance Services | Farm to Fork, LLC  
(559) 804-6113  
gary@farmtoforkservices.com  
Service Area: California and Idaho |
| **Juli Ogden of The Farm Plan** | **Juli Ogden** |
| In an industry known for its complexity, Juli Ogden is pioneering a way of doing things that is within reach of every farm, no matter how large or how small. The Farm Plan is available in a variety of formats, and training and services offered include public workshops, group consulting and 1 on 1. Her training is highly practical, and participants in public training courses walk away having completed much of their food safety program. For group and 1-on-1, services are tailored to the crop and individual circumstances. The Farm Plan covers GLOBALG.A.P., IFA, HPSS and Organic programs, allowing farmers to save time and money through a single program. Service areas: Based in Washington State, but we serve farmers all over the U.S  
**Specialization:** GlobalG.A.P., Organic | The Farm Plan  
100 Malaga Alcoa Hwy  
Wenatchee, WA 98801  
(509) 662-7600  
juli@thefarmplan.com  
www.thefarmplan.com  
Service Area: United States |
| **Stephen V. Bird** | **Stephen V. Bird** |
| Let me help you to simplify navigating food safety rules under an organic management system. I can save you time and money; creating a food safety plan, preparing for your next audit (mock audits), meeting FSMA requirements, training your staff to lead audits, and/or solving issues of concern noted in previous audits. I know what it takes to get through audits efficiently. Lead Instructor: FSPCA Preventive Controls for Human Food, FSMA Produce Rule, & HACCP. (Please visit my website for information on current trainings).  
**Specialization:** Grower, Processor/Handler, Food Safety (GlobalGap, Ranch, Harvest Crew, Cold Storage, Processing w/ HACCP, & MGAP) | 10 Raymond Court  
Logan, UT 84321  
(916) 214-3954  
stephenvbird@gmail.com  
www.organicandfoodsaftytraining.com  
Service Area: California and Western States |

**Ag Advisors**

<table>
<thead>
<tr>
<th>Name and Description</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td><strong>Agricultural Consulting, Inc.</strong></td>
<td><strong>James Mose</strong></td>
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</table>
| Agricultural Consulting, Inc. | Selma, CA  
(559) 285-7757  
mosebug@hotmail.com |
| **American Insectaries, Inc** | **James Davis** |
| American Insectaries, Inc  
We have been in business for 15 years offering field scouting, IPM program design, and beneficial insects for growers. Our concentration is in avocados and citrus, of which we currently scout about 2500 acres in San Diego and Riverside counties, of which about 450 acres is organic. Jim Davis has held PCA license # 2759 since 1984 and has also worked in vegetables, herbs, cut flowers, nursery, and turf. | Escondido, CA  
(760) 747-2920 |
<table>
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<th>Name and Description</th>
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| **ATTR/NCAT**        | Rex Dufour, Marisa Alcorta  
The National Center for Appropriate Technology (NCAT) manages the ATTRA project — the National Sustainable Agriculture Information Service. ATTRA provides free information in English and Spanish about organic farming and marketing. These resources help guide certifiers and producers through transition, certification, and production for a wide range of crops and livestock.  
Davis, CA  
(530) 792-7338  
rexd@ncat.org  
marisaa@ncat.org  
www.ncat.org |
| **Crop Production Services, Inc.**  
At Crop Production Services we are focused on one thing and one thing only – providing our customers with the products and services they need to grow the best crops possible. We do this farm by farm, nursery by nursery and customer by customer by leveraging our global experience. With more than 30 staffed facilities in California our strength in “Matching Science and Technology to Grower Needs” is the benchmark for superior agricultural sales and service to California's diverse grower community. At C.P.S. we recognize the importance of organic farming and carry a wide selection of organic products. | David Goodrich  
Santa Maria, CA  
(805) 928-8277  
david.goodrich@cpsagu.com  
Glenn Feenstra  
Riverside, CA  
(951) 203-4995  
glenn.feenstra@cpsagu.com  
www.cpsagu.com  
Ryan Vieira  
Fresno, CA  
(559) 349-9508  
ryan.vieira@cpsagu.com  
www.cpsagu.com |
Recordkeeping Checklist for Organic Growers

Recordkeeping is required for organic certification. The purpose is to track all of your farming activities, from field preparation and planting to the crops you harvest and sell. This checklist describes the types of records you must keep as part of your organic certification. There are no requirements about how you record the information, but it must be done in some kind of written format that organic inspectors will be able to understand. In some cases, we have sample forms to assist you. In other cases, you will need to maintain original documents such as receipts, etc.

☐ Keep records of all the seeds, annual transplants, planting stock, and input materials (fertilizer, compost, soil amendments, planting mixes, etc.) you use. For example:
  • Receipts for purchases
  • Production records for transplants or input materials you produce yourself
  • Harvest records for seed you saved from your own production

☐ Keep records of what you plant, when you planted it, and where it was planted. These sample forms can help you:
  • Seed and Stock Planting Record
  • Activity Log

☐ Keep track of what fertilizers, pest control materials, and other input materials you use, how much you use, and when and where you used them. These sample forms can help you:
  • Input Record
  • Activity Log

☐ Keep track of what you harvest, how much you harvest, and where you harvested it from. This sample form can help you:
  • Harvest Record

☐ Keep track of how your crops are handled once they leave the field. This sample form can help you if you do the handling yourself:
  • Activity Log

☐ If you send your crops to another certified organic operation for handling or processing, keep records of what you sent, where you sent it, when you sent it, and what you received as the outcome. For example:
  • The handler’s current organic certificate
  • Delivery or receiving documents for your delivery to the handler
  • Invoices, pack-out summaries, or other final statements for the finished product

☐ Keep track of what you sell, how much you sell, who you sell it to, and how much money you received. For example:
  • Invoices, sales receipts, sales summaries

☐ If you sell at Farmers’ Markets, track how much of each product you take to each market and how much you brought home unsold. This sample form can help you:
  • Market Load List
Seed and Stock Planting Record

This record is for documenting the seed and planting stock you use and its status. Keep receipts and other relevant documentation with your records. Remember that although you may use nonorganic seed and planting stock if they are not available in organic form, you must maintain documentation regarding the organic status of the seed/stock, and whether it was non-GMO and untreated. Documentation regarding your search for an organic equivalent is also required if you use nonorganic seed/stock. Annual transplants must always be certified organic.

**Operation Name:** ____________________________ **Year:** __________

<table>
<thead>
<tr>
<th>Crop/Variety</th>
<th>Supplier</th>
<th>Lot #</th>
<th>Documentation of organic status?</th>
<th>Documentation of non-GMO status?</th>
<th>Documentation of untreated status or allowed treatment?</th>
<th>Place planted</th>
<th>Date planted</th>
<th>Quantity planted</th>
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Additional Notes: ____________________________

Reproducible versions of this recordkeeping tool can be found at [www.ccof.org/documents](http://www.ccof.org/documents)
Biodiversity & Natural Resource Cost-Based Monitoring Log

Organic production must, by definition, be managed to respond to site-specific conditions by integrating cultural, biological and mechanical practices that foster cycling of resources, promote ecological balance and conserve natural resources. Certified organic operations must select, carry out and record production practices that “maintain or improve the natural resources of the operation,” (NOP§205.200). This form can be used to track costs associated with pest and fertility management on a daily, weekly, monthly or annual basis in order to monitor the effectiveness of the Biodiversity Conservation & Natural Resource Management plan outlined in OSP form G4.2.

Operation Name:  
Client ID:  

<table>
<thead>
<tr>
<th>Date</th>
<th>Method of Pest / Fertility Management</th>
<th>Cost</th>
<th>Total Cost to Date</th>
<th>Notes</th>
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Biodiversity & Natural Resource Monitoring Log

Organic production must integrate cultural, biological and mechanical practices that foster cycling of resources, promote ecological balance and conserve natural resources. Certified organic operations must select, carry out and record production practices that “maintain or improve the natural resources of the operation,” (NOP §205.200). This form can be used to record observations made on a daily, weekly, monthly or annual basis to monitor the effectiveness of the Biodiversity Conservation & Natural Resource Management plan outlined in OSP form G4.2.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location / Parcel ID</th>
<th>Observations (May include but are not limited to soil composition, soil stability, water quantity, water quality, native or invasive species, pollinators, wildlife habitat availability, etc.)</th>
<th>Benefits</th>
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Reproducible versions of this recordkeeping tool can be found at www.ccof.org/documents
Input Record

To help you to keep track of the materials (fertilizers, pest control materials, soil amendments, adjuvants, etc.) that you apply to your farm, complete one of these forms for each parcel/block and maintain in your records to update as necessary.

<table>
<thead>
<tr>
<th>Date</th>
<th>Parcel ID</th>
<th>Material Applied (Brand Name, Manufacturer, Formulation)</th>
<th>Purpose</th>
<th>Rate/Amount</th>
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Additional Notes and Observations:
**Equipment Cleaning Log**

If you grow or handle both organic and non-organic products, equipment must be cleaned according to protocol set forth in your organic system plan (OSP) in order to maintain the organic integrity of your product. To ensure that this is done properly, keep this form near each piece of equipment that is cleaned and update it every time.

**Operation Name:** ___________________________________________ **Year:** __________________

<table>
<thead>
<tr>
<th>Type of Equipment</th>
<th>Date Cleaned</th>
<th>By</th>
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**Additional Notes and Observations:**
Harvest Record

To help you keep track of when you harvest your organic crops and what you do with them afterwards, make sure to regularly update this form and maintain it in your records.

**Farm Name:** ____________________________  **Crop Year:** __________________

<table>
<thead>
<tr>
<th>Harvest Date</th>
<th>Parcel/Block ID</th>
<th>Crop Type</th>
<th>Quantity</th>
<th>Where Stored or Sold</th>
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Additional Comments:

________________________________________________________________________________________

Reproducible versions of this recordkeeping tool can be found at [www.ccof.org/documents](http://www.ccof.org/documents)
# Market Load List

<table>
<thead>
<tr>
<th>Product</th>
<th>Organic Status</th>
<th>Source (Field or Supplier)</th>
<th>Quantity Brought to Market</th>
<th>Quantity Sold</th>
<th>Price</th>
<th>Quantity Remaining</th>
</tr>
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<tbody>
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**Total Organic Sales**

**Total Nonorganic Sales**

Reproducible versions of this recordkeeping tool can be found at [www.ccof.org/documents](http://www.ccof.org/documents).
Activity Log

Record keeping is an essential part of good organic farming practices. This all-purpose form can be used to keep track of all activities that occur on a given parcel/block (mulching, spraying, planting, irrigating, mowing, applying manure, etc.).

<table>
<thead>
<tr>
<th>Farm Name:</th>
<th>Crop Year:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Parcel ID</th>
<th>Activity</th>
<th>Notes</th>
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</table>
Affidavit of Land History

This page is your attestation of materials applied to the land during your management control and is necessary to determine the parcel's eligibility for organic certification. If you have a special situation regarding verification of land use, contact CCOF to discuss it.

Where more than one party must attest to activities, use additional copies of this Affidavit.

To establish land history CCOF may require additional verification from government agencies, such as Pesticide Use Reporting, or other sources, such as contract materials applicators. Making a false statement to an accredited certifying agent shall be subject to the provisions of section 1001 of title 18, United States Code. (NOP §205.100(c)(2)).

Parcel name: ____________________________

Block/lot numbers, if applicable: ____________________________ Acreage of parcel: __________

Parcel address: ____________________________

City: ____________________________ County: ____________________________ State: __________ Country: __________

Geographical coordinates, geo code, latitude/longitude, County Assessor’s Parcel Number (APN), Section/Township/Range (S/T/R), or other parcel location description: ____________________________

A. I have direct and comprehensive knowledge of the activities and material applications which have taken place at the parcel named above during the time period: (select one)

☐ ____________________________ through ____________________________ OR ☐ ____________________________ through the present.

B. I have this knowledge because: (select one)

☐ I owned the parcel and controlled activities taking place there during the time period above.

☐ I managed the parcel and controlled activities taking place there during the time period above.

☐ Other (describe): ____________________________

C. The following is a complete list of ALL materials applied to the parcel during the time period indicated above (or for the past three years, whichever is most recent), including the current crop cycle.

Provide full product and manufacturer names as they appear on the product label, and application dates.

☐ No materials (including fertilizers, pest control products, treated seed, adjuvants, or any other materials) were applied to the parcel during the time period indicated above.

☐ No materials (including fertilizers, pest control products, treated seed, adjuvants, or any other materials) were applied to the parcel since the DLPM provided in Section F.

☐ I have attached ____________________________ (#) additional pages which list all materials applied during the time period indicated above.

☐ All materials applied during the time period indicated above are listed in the table below:

Include all fertilizers, pest control products, and other products (treated seeds, adjuvants, etc.). Mark the type for each item.

<table>
<thead>
<tr>
<th>Full Product Name</th>
<th>Full Manufacturer Name</th>
<th>Application Date(s)</th>
<th>Type</th>
</tr>
</thead>
<tbody>
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D. I attest that the above is complete and correct to the best of my knowledge.

Name (Print): ____________________________ Title: ____________________________

Company: ____________________________

Email: ____________________________ Phone: ____________________________

Signature: ____________________________ Date: ____________________________

Reproducible versions of this recordkeeping tool can be found at www.ccof.org/documents
# Search Record: Commercial Availability of Organic Seed & Planting Stock

<table>
<thead>
<tr>
<th>Farm Name:</th>
<th>Crop Year:</th>
</tr>
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</table>

<table>
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<tr>
<th></th>
<th>What site-specific characteristics or traits do you need from each crop? (ex. mildew resistance)</th>
<th>Why are your crop needs not met by an equivalent organic variety?</th>
<th>Which organic seed or stock suppliers have you contacted?</th>
<th>Dates Contacted</th>
<th>Method of Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Crop:</td>
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<td></td>
<td>Traits:</td>
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</table>

| 2. | Crop: |
|    | Traits: |

| 3. | Crop: |
|    | Traits: |
Suggested Neighbor Notification and Drift Prevention Letter

CCOF recommends that growers inform neighbors of the organic status of their parcels. This is a sample text for growers to use or not use as you see fit. Revise this letter to suit your needs and your relationship with your neighbor/s. See the National Organic Program (NOP) regulations regarding border and buffer requirements.

Date:

Dear Neighbor:

I am (growing, producing, processing, etc.) (crops, livestock, food products, etc.) using organic methods. I will need your help and cooperation if I am to be successful. In order to sell my (crop, product, animals, etc.) I must follow the regulations laid out in the United States Department of Agriculture’s (USDA) National Organic Program (NOP). I am a member of CCOF who is an NOP accredited certification agency. I undergo yearly inspections with CCOF in order to remain "Certified Organic" and sell my products as such.

I am practicing organic methods at the following locations: (INSERT LOCATIONS).

Since you are an adjoining property owner I want to inform you of my plans and ask for your help. I ask that you make a good-faith effort to minimize the movement of any fertilizers and pesticides prohibited for organic production under the USDA NOP regulations. If you plan to use synthetic fertilizers or pesticides on your adjoining land, please take precautions to prevent over spray, drift, or runoff onto my property or facility. If any chemical drift is found in excess of 5% of EPA tolerance on my crops as a result of spray drift, it could cause me the loss of organic status and my CCOF certification. Such contamination could cause me great financial hardship.

If you would like to know more about my organic certification please feel free to call me or CCOF. If I can be of any service to you as you plan your work I would be happy to help. Please feel free to contact me if you have any questions. Thank you very much for your help and consideration.

Sincerely,
Keep Your Labels Compliant

ORGANIC LABELING GUIDELINES

For All Labels
For complete organic labeling regulations, please refer to Sections §205.303, §205.304, §205.307 and §205.311 of the USDA Organic Standards. All labels must be approved by CCOF.

For Retail Labels
Refer to this chart:

IF YOUR PRODUCT IS...

<5,000 Organic Income; <70% Organic Content; Broker, Trader, Retailer

- CANNOT include “Certified Organic by (CCOF name/logo)” below handler/distributor name and information
- MAY describe organic ingredients as organic in ingredient statement
- CANNOT include USDA seal
- CANNOT include Certifier seal
- MAY include Percent Organic Content on Information Panel
- Small Operations & Retailers MAY include “Organic” claim on Principal Display Panel

>70% Organic Content, Allowed Processing Aids

- MUST include “Certified Organic by (CCOF name/logo)” directly below handler/distributor name and information
- MUST describe organic ingredients as organic in ingredient statement
- CANNOT include USDA seal
- MAY include Certifier seal
- MAY include “Made with Organic (specified ingredients)” claim
- CANNOT include “Made with Organic Ingredients”
- MAY include Percent Organic Content on Information Panel and/or Principal Display Panel; but only if specified ingredients claim above is used
- CANNOT include “Organic” claim
- CANNOT include “100% Organic” claim

>95% Organic Content; Allowed Nonorganic Ingredients and Processing Aids

- MUST include “Certified Organic by (CCOF name/logo)” directly below handler/distributor name and information
- MUST describe organic ingredients as organic in ingredient statement
- MAY include USDA seal
- MAY include Certifier seal
- MAY include Percent Organic Content on Information Panel and/or Principal Display Panel
- MAY include “Organic” claim
- CANNOT include “100% Organic” claim

All 100% Organic Content, Only Organic Processing Aids

- MUST include “Certified Organic by (CCOF name/logo)” directly below handler/distributor name and information
- MAY describe organic ingredients as organic in ingredient statement
- MAY include USDA seal
- MAY include Certifier seal
- MAY include Percent Organic Content on Information Panel and/or Principal Display Panel
- MAY include “Organic” claim
- MAY include “100% Organic” claim

For Wine Labels

For Nonretail Containers
Nonretail containers include produce boxes, bulk products, etc. The following applies to containers for products certified as either “Organic” or “100% Organic.”

- MUST display production lot number if the operation uses a lot numbering system.
- MAY include “Certified Organic by CCOF,” the USDA seal, the Certifier seal, and/or the appropriate organic claim. Use of these elements is encouraged to ensure identification of organic products.

---

1 Only applies to products with >70% organic content, if they also identify ingredients as organic. 605.303(a)(2), 605.305(a)(2)
2 Only applies to products produced by an operation that makes less than $5,000 a year organic income, or is excluded, or is a retail establishment that does not process organic products (grocery departments); or a handling operation that processes ready-to-eat foods (retail deli). 605.303(a)(2), 605.305(a)(2)
3 The size of the percentage statement must not exceed one-half the size of the largest type size on the panel on which the statement is displayed and must appear in its entirety in the same type size, style, and color without highlighting. 605.303(a)(2), 605.305(a)(2)
4 Cannot list more than three organically produced ingredients or food groups; such as: beans, fish, fruits, grains, herbs, meats, nuts, oils, poultry, seeds, spices, sweeteners, and vegetables or processed milk products; letters cannot exceed one-half the size of the largest type on the panel and which appears in its entirety in the same type size, style and color without highlighting. 605.304(a)(1)
5 The USDA seal must replicate the form and design as shown above and must be printed: on a white background with a brown outer circle and with the term, “USDA,” in green overlaying a white upper semicircle and with the term, “organic,” in white overlaying the green lower half circle; or on a white or transparent background with black outer circle and black “USDA” on a white or transparent upper right half of the circle with a contrasting white or transparent “organic” on the black lower half circle. The green or black lower half circle may have four light lines running from left to right and disappearing at the point on the right horizon to resemble a cultivated field. 605.304(a)(1)
6 If displaying both the USDA seal and the Certifier seal, the USDA seal must be more prominent. 605.303(a)(2)
Multiple Certifications Under One Roof
CCOF brings our certification expertise, service, and integrity to GFSI level food safety audits. Our highly trained auditors can perform organic and food safety inspections on the same trip, saving on costly inspector travel and your valuable time. GLOBALG.A.P. certification is a great way to prepare your operation for compliance with the Food Safety Modernization Act (FSMA). CCOF also provides GLOBALG.A.P. certification for your non-organic acreage, so long as some aspect of your farm is organic or in transition.

Food Safety Certification for Organic Producers and Handlers
A GLOBALG.A.P. certificate is your passport to expanding markets and CCOF will help you get there! With GLOBALG.A.P. certification, we offer a cost-effective program that allows organic producers and handlers to succeed with field-level and packing house food safety. CCOF certification is personal and accessible, and our food safety services are by and for the organic community. Join more than 3,600 organic farmers, handlers, producers, and ranchers who choose CCOF for service-oriented certifications, diverse educational offerings, and dedicated policy work.

Our food safety program offers:
» Whole-farm inspections for multiple parcels and packing houses with a single, unified audit
» Food safety auditors who are also qualified to perform organic inspections
» FSMA alignment and preparation
» Responsive and friendly staff
» Widely accepted certifications
» Food safety certification of non-organic produce

Food Safety Services
GLOBALG.A.P. has programs that satisfy different buyers. Talk to your buyers to determine which program you need!

» **IFA:** Integrated Farm Assurance (great for export) – GFSI Benchmarked
  » FSMA Addendum: Producers enrolled in the IFA program can elect to undergo a FSMA Compliance Assessment

» **HPSS:** Harmonized Produce Safety Standard (helpful for producers new to food safety) – GFSI Pending

**FAQs**

**WHO/WHAT IS GLOBALG.A.P.??**
GLOBALG.A.P. is a stakeholder-driven nonprofit organization based in Germany that sets global food safety standards for farmers. There are over 120,000 farms worldwide certified to GLOBALG.A.P. standards.

**WHO/WHAT IS GFSI & WHY DOES IT MATTER?**
The Global Food Safety Initiative (GFSI) is an international nonprofit umbrella organization that “benchmarks” (deems equivalent) food safety certification schemes. Many buyers and retailers require that suppliers are certified to a GFSI benchmarked scheme. CCOF offers two GLOBALG.A.P. GFSI benchmarked certification standards to meet the needs of organic operations and their buyers.

Learn more by visiting [www.ccof.org/food-safety](http://www.ccof.org/food-safety)
Your Materials List
Your OSP Materials List shows materials CCOF has approved for use by your operation and provides an easy way to manage this portion of your OSP. All materials listed below must be approved by CCOF and listed on your OSP Materials List prior to use.

» Growers
All crop input materials, such as fertilizers, compost, manure, soil amendments, inoculants, planting mixes, seed treatments, pesticides, adjuvants, etc.

» Livestock Producers
All livestock health care materials, feed supplements, and pest control materials.

» Handlers and Processors
All nonorganic materials that directly contact organic products, including processing aids, salt, atmospheric gases, packaging aids, sanitizers, and other additives.

How to Add a Material to Your OSP Materials List

BEFORE YOU BEGIN: Identify the specific material you would like to use. You will need the complete product name, including all identifying information (i.e. 4-2-3, DF, WP, etc.) and the manufacturer’s name.

Step 1 - You find it.
Log into MyCCOF and click the Materials Search button, for access to recognized materials lists including OMRI and WSDA. Does the exact material appear on these lists?

YES

NO

Follow the site instructions to add a material to your OSP. Materials can also be added by contacting CCOF by email, phone, fax, or mail. Provide the complete product name and the manufacturer’s name.

Step 2 - We review it.
If the material is approved for use by your operation, you will receive an updated Materials List. If the material is not approved, you will receive notification. Was it approved by CCOF?

YES

NO

Request addition of the material to your Materials List by email, phone, fax, or mail. Provide the complete product name, ingredients, and the manufacturer’s name.

You may not use the material in organic production. If we were unable to complete review of the material, you may obtain the missing information from the manufacturer and submit it for re-review.

You are now ready to use the material at any time. Follow any applicable restrictions, as noted on your Materials List.

REMEMBER: You must obtain approval prior to use for all materials listed above. Use of a prohibited material can put the certification of your operation, land, and/or products at risk, even if it was used unintentionally.
Prevent Commingling of Organic and Non-Organic Products

The USDA organic regulations require organic farmers and processors to implement measures to ensure clear tracking of organic and non-organic products, and to protect organic product from contact with prohibited substances.*

Organic and non-organic products must be separated during transport. For example growers may have yellow bins for organic product and white bins for their non-organic product to clearly distinguish and separate products during transport.

Organic and non-organic products must also be physically separated on the table or display area. It is also required to have signage which clearly identifies organic and non-organic products (see 1a and 1b).

Product displays must be arranged so that organic products and non-organic products cannot touch (see 2a and 2b), unless they are separated by packaging. To prevent accidental mixing, organic and non-organic versions of the same product (such as tomatoes) should not be placed side by side.

*USDA National Organic Program Standards SS 205.272
Clear Differentiation of Organic and Non-Organic Products

Many farmers have both organic and non-organic products for sale. Many consumers see the word “organic” in a farm name (such as “ABC Organic Farm”) or see an “organic” sign and believe that all of the products being sold at that booth are organic. This is not always true! There must be clear signage stating which products are organic and which are non-organic to prevent unintentional misrepresentation of products sold at the same booth.

If the farm has “organic” in their farm name or has other signage (such as the “CCOF Certified Organic” sign) indicating that the farm is organic, then all non-organic products must be clearly labeled as such.

This labeling could look like:

- Signs on each product stating whether it is organic or not
- A single sign stating which products are organic and which are not should be used as illustrated in this photo

It is not acceptable for a farm selling organic and non-organic products to have an “organic” sign or use the word “organic” in their farm name unless they have the type of signage described above.

Appropriate Organic Claims & Organic Certification

“Organic” is a federally regulated term. Only farmers that are certified, or small enough to be exempt, can legally use this term.

The use of language such as “better than organic,” “have applied for organic certification,” “almost organic,” etc. is misleading and may not be used.
Farmers’ Market Best Practices Guidelines

Proof of Organic Certification and Registration*

All operations should post their organic registration and certification in plain view. This is a requirement of farmers’ markets that are part of the California Department of Food and Agriculture Certified Farmers’ Market producer program.

Signage for Operations Exempt from Certification

Farms may be exempt from organic certification if they sell less than $5,000 of organic product annually. Such “exempt” farms must still be registered with the California Department of Food and Agriculture as an organic producer, and have that organic registration document available in their market booth. Only those who fall under this exemption category may use the words “organic” without being certified. They must not use the words “certified organic” to refer to their products.

Prohibit the Use of “No spray” or “Pesticide Free” Signs

Signs describing production methods such as “No spray” or “Pesticide Free” can also be misleading to consumers and should not be allowed at farmers’ markets.

“No spray” or “Pesticide Free” are not verified claims and do not mean that the crops were grown without poisonous chemicals through methods such as fumigation or application of chemical fertilizers. Only certified organic products are third party verified as being produced without such chemicals. Market managers have the right to prohibit “No spray” or “Pesticide Free” signage if it is stated in their market rules.** If this is not stated in market rules and producers continue to use such language, the state-based standardization programs may take samples for verification.

*Ca Code of Regs Conditions of Direct Marketing 1392.4
**Food and Ag Code 47004 A gives the authority to the Market to have more restrictive rules in the market’s rules and regulations.