



# CCOF

Advancing organic agriculture through certification, education, advocacy, and promotion.

## Application for Parcel Transfer

- ▶ Find all forms at [www.ccof.org/documents](http://www.ccof.org/documents). Send completed forms to [inbox@ccof.org](mailto:inbox@ccof.org).
- ▶ Use this form to apply for the transfer of a certified parcel between two certified CCOF farmers.
  - CCOF must approve applications for parcel transfers before the sale of any crop by the new management.
  - A separate application form, copy of the current Client Profile and Map are required for each parcel.
  - There must be continuous organic management and a fertility plan that meets NOP section 205.203.
  - The new manager of the parcel will be billed a fee for each application for parcel transfer, as described in the [Certification Services Program Manual](#).
  - In order to be approved for transfer, the parcel must have been inspected within the previous 12 months of the transfer date. Parcels that have not been inspected during the previous 12 months will require an inspection prior to approval of the transfer.
  - All information must be completed with this form or the application will not be approved.

A. **Date of Transfer:** M: \_\_\_\_\_ D: \_\_\_\_\_ Y: \_\_\_\_\_

Applications for parcel transfers submitted to CCOF **more than one calendar month after the date of transfer will not be approved** and the parcel will need to be inspected before certification of the parcel can be granted. If the date of the transfer is more than one month ago, please complete the [Parcel Application](#) to add the parcel to your certification.

Acreage to be transferred: \_\_\_\_\_ S/T/R or APN: \_\_\_\_\_

Physical Address/ Location/ City: \_\_\_\_\_

B. **Proof of Certification:** You must submit a copy of the previous manager's current CCOF Client Profile with the specific parcel circled or highlighted. You also must submit a map clearly showing the location and boundaries of the parcel. Parcel Transfer Applications without these attachments will not be approved.

**Current Client Profile Attached**

**Current Map Attached.** If acreage on map does not match what is listed on the Client Profile, please explain:

\_\_\_\_\_

C. **To be completed by the Previous Manager:**

Operation Name: \_\_\_\_\_ Client Code: \_\_\_\_\_

Parcel Name/ Internal Code: \_\_\_\_\_

Last date of inspection: \_\_\_\_\_

Crop(s) previously grown, with specific acreage of **each** crop:

I attest that the information on this form is correct to the best of my knowledge, and that no prohibited materials (as defined under NOP regulations) have been applied to this parcel:

| Name | Signature | Date |
|------|-----------|------|
|------|-----------|------|

D. **To be completed by the New Manager:**

Operation Name: \_\_\_\_\_ Client Code: \_\_\_\_\_

Parcel Name/ Internal Code: \_\_\_\_\_

Crop(s) to be grown, with specific acreage of **each** crop:

I attest that the information on this form is correct to the best of my knowledge, and that no prohibited materials (as defined under NOP regulations) have been applied to this parcel:

| Name | Signature | Date |
|------|-----------|------|
|------|-----------|------|

|   |   |         |
|---|---|---------|
| For CCOF Office Use Only: Received:                     | ○ Verified Date of Last Inspection. Detail: |         |
| ○ Approved ○ Not Approved: ○ Inspection Needed ○ Other: |   | Billed: |